



VTM NSS COLLEGE

DHANUVACHAPURAM
THIRUVANANTHAPURAM - 695503
(Accredited by the NAAC at **B+** Level)

Phone : 0471-2232240(Office)
0471-2230919 (Principal), Fax: 0471- 0471-220919
E-mail : vtmnsscollege@yahoo.in
Website : www.vtmnsscollege.ac.in

HANDBOOK AND CALENDAR 2020-2021

Name :

Class :

Roll No. :

Admission No. :

Candidate Code :

Subject :

Address :
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Phone No. :

Blood Group :

Name of the Tutor:



OUR VISION

The vision of the institution is “to interlace a culture of civility with equity and excellence, by believing in a democratic dissemination of knowledge that transcends all barriers of segregation”. The college as a whole aims to set a suitable epistemological milieu for the learners to enhance their competence holistically. With the institution’s vision to spread knowledge and to create professionally equipped and responsible citizens of the society, it recognizes the need to impart quality education and academic distinction to the students. It is a beacon of excellence in the realm of education and enables the learners to attain proficiency in strategic and life skills. It has always pursued the path laid down by Sri Mannathu Padmanabhan to nurture and elevate the hopes and aspirations of a community from decadence and disintegration. The dissemination of knowledge and the pursuit of excellence resonate with the transcendent principles of the founding father. His vision still inspires the dedicated learning community, in furthering exploration, discovery and creativity. The sylvan surroundings in which the college is situated is conducive to a peaceful academic atmosphere. This deepens the perceptions of the institution to hold its rich tradition, yet oriented towards modernity. Presently, the college is passing through a transitional period of hectic development in academic and non-academic activities in order to impart innovative and best practices in education. The college keeps abreast its vision, mission and goals in its relationship, accomplishments and service to the learning community, the society and the nation at large.



OUR MISSION

The mission of the College is “to build up an epistemological platform for exploring new realms in science and technology, art and culture, to improve the socio-economic status of the community and to instil values of life, diligence and skill in students”. The institution, as a pedestal of learning endeavours to spread the light of knowledge and life skills among the students, ensures an all-inclusive and sustainable development. It is committed to address the needs of the society in general and the students in particular and fervently desires to protect the distinctive culture and tradition of the local milieu. It envisages in imparting knowledge to the heterogeneous student community with affability, justness and finesse, transcending all barriers of segregation. It strives to provide a scaffold where the learners are equipped with technological advancements also, along with the values of life, diligence and divergent skills. A holistic development is sought by imbibing the values ingrained in the motto:

“ Let true knowledge and wisdom be kindled for those on the pedestal of learning with sublime qualities of cosmic, spiritual and human values”

The learners are inspired to seek and entrench true knowledge and wisdom by inculcating in them, the exalted ideals of the universal, spiritual and human values. A fervent desire to break the fetters of ignorance, subjugation and isolation forms the kernel of learning. The institution, with its glorious past and opulent cultural heritage ennobles and enlivens the surrounding rural population.

CORE VALUES

We exist as an institution, for the students are the backbone of our academic life...

We live with civility, honesty and integrity...

Creativity, inquiry and scholarship are our culture....

We embrace diversity and inclusion for democratizing education....

We relentlessly pursue excellence....

We teach...we learn...we interact...we nurture...

We grow citizens for tomorrow...

We believe in the spirit of truth and honesty...



COLLEGE PRAYER

Vande Maataram
Vande Maataram
Maataram

Sujalaam Sufalaam
Malayaj Sheetalaam
Sasyashyaamalaam Maataram
Vande Maataram

Shubhrajyotsna
Pulakit Yaaminiim
Phulla Kusumita
Drumadal Shobhiniim

Suhaasinim Sumadhura Bhaashhinim
Sukhadaam Varadaam Maataram

Vande Maataram
Vande Maataram



NATIONAL ANTHEM

Jana-Gana-Mana-Adhinaayaka, Jaya He
Bhaaratha-Bhaagya-Vidhaata
Panjaab-Sindhu-Gujarat-Maraatha
Dravida-Utkala-Banga
Vindhya-Himaachala-Yamuna-Ganga
Uchchala-Jaladhi-Taranga
Tav-Shubh-Naamey-Jaage
Tav-ShubhAshishMaange
GaheTavJayagaadha
Jana-Gana-Mangala-Daayaka, Jaya He
Bhaaratha-Bhaagya-Vidhaata
Jaya He, Jaya He, Jaya He
Jaya Jaya Jaya Jaya He....



HISTORY AND TRADITION

Rich in tradition yet oriented towards future... ..

VTMNSS College, Dhanuvachapuram has a glorious past and its cultural heritage ennobles and enlivens our day-to-day life. The splendid building is a memoir of a bygone age which acknowledged an ardent group of students and faculty members, who like those at present questioned outdated theories, evaluated current issues and envisaged a bright future. History doesn't anchor here, but it leads us towards a goal visualized by a strong and committed legend, Bharatha Kesari Padmabhushan Mannathu Padmanabhan who pursued a noble endeavour to democratize the horizons of education during turbulent times.

The college was established by the Nair Service Society in 1964 in order to cherish the ever-loving memory of the great freedom fighter, Thalukulathu Velu Thampi Dalawa, on his 200th Birth Anniversary. Mannathu Padmanabhan, with his remarkable foresight, has painted the canvass of education in Kerala by initiating steps for opening up a number of colleges across the state. Without his twin qualities of genius and philanthropy all those achievements made hitherto would not have been possible. He still inspires the college's dedicated learning community, in furthering exploration, discovery and creativity.

Located in a lush green environment the campus covers an area of 30 Acres on a hillock at Dhanuvachapuram, a place of historical significance enroute Kanyakumari on the southernmost part of Kerala. The sylvan surroundings in which the college is situated is conducive to a peaceful academic atmosphere. An institution rich in tradition yet oriented towards future.

The college started its journey of academic exploration as a junior college on 15th July 1964 in a temporary building and was upgraded in 1967 with the launching of Degree Courses in English, History, Political Science, Mathematics, Physics, Chemistry and Commerce. Degree courses in Economics and Botany were started in 1981 and Zoology and Malayalam were introduced in the year 1984 and 1995 respectively.

The introduction of the Post Graduate course in Commerce in the year 1981 upgraded the institution to a First Grade College. The shift system came into operation on 1st July 1979 and was abolished later in January, 1989. The Post Graduate Course in English was started during 1998-99 and History during 1999-2000. The P.G. Course in Economics was started in 2013. The College was first accredited by NAAC on 2004 and was reaccredited with CGPA 2.74 at B Grade and 2.71 at B+ Grade in 2012 and 2018 respectively.



MANAGEMENT

The Nair Service Society, a synonym for selfless service and social commitment was founded by the late Bharatha Kesari Mannathu Padmanabhan on 31st October 1914. It came into being at a crucial stage in the history of the Nair community which was facing a crisis brought about by disunity and blind adherence to outdated customs, beliefs and practices. Even though they had a glorious past, the ignorance accumulated over centuries, reinforced by inadequate education, which proved disastrous for the community. Their predilection for celebrations and a penchant for ceremonial occasions fuelled by a strong affinity towards profligacy and extravaganza, contributed to their decline and downfall. Gradual loss of land holdings and unemployment due to lack of modern education completed the process of disintegration. It was at this juncture that Mannathu Padmanabhan took the initiative to unite the members of the Nair community and build up a great organization.

The rest is history. He inspired them and gave them a dream, a dream of liberation from poverty, misery and ignorance. In his own unique way, with his persistence, tireless efforts, vision and farsightedness, the NSS opened an array of educational institutions, hospitals and other socially beneficial institutions all over the state. With an amazing network of units at the village (Karayoga) and taluk levels (Taluk Unions), the NSS has evolved into a well-knit and coherent organization that has never swerved from the noble ideals and high principles of the Founder. The NSS runs more than a hundred of schools, fifteen arts and science colleges, three training colleges, an engineering college, a Homeo medical college, several nursing colleges, Polytechnic college, TTC schools, working womens hostels and technical institutions. In July 2012 NSS established an academy of Civil Services with a view to moulding the youth to guide the destiny of the Nation called NSS Academy of Civil Services (NACS).



OUR CHARIOTEERS (SUCCESSION LIST OF PRINCIPALS)

No	Name	Period
1	Prof. Chandrasekharan Nair	1964 - 1970
2	Prof. M. P. Panicker	1970 - 1972
3	Prof. G. Balakrishna Pillai	1972 - 1976
4	Prof. K. Gopalakrishnan Nair	1976 - 1977
5	Prof. K. Parameswaran Pillai	1977 - 1978
6	Prof. L. Bhargavi Amma	1978
7	Prof. C. G. Rajappan Nair	1978 - 1979
8	Prof. P. N. Kesava Kurup	1979 - 1982
9	Prof. K. Gopalakrishnan Nair	1982 - 1984
10	Prof. P. M. Krishnan Nair	1984 - 1986
11	Prof. C. G. Rajappan Nair	1986 - 1988
12	Prof. P. M. Ramakurup	1988 - 1989
13	Prof. N. Gopalakrishna Pillai	1989
14	Prof. P. Harikumaran Nair	1989 - 1991
15	Prof. K. G. Padmanabhan Nair	1991 - 1994
16	Prof. C. Rajagopalan Nair	1994 - 1995
17	Prof. Sreenarayana Kurup	1995 - 1997
18	Prof. K. Gopalakrishnan Nair	1997 - 1999
19	Dr. S. V. Venugopan Nair	1999 - 2000
20	Prof. G. Thulaseedharan Pillai	2000 - 2001
21	Prof. V. S. Sreedharan Nair	2001 - 2003
22	Dr. S. R. Raveendranath	2003 - 2004
23	Dr. R. Ramachandran	2004 - 2005
24	Dr. K. Kumari Prema	2005
25	Dr. R. Ramachandran	2005 - 2006
26	Dr. T. B. Balachandan Pillai	2006 - 2008
27	Prof. K. Jayakumar	2008 - 2009
28	Dr. V. Sanadhanan	2009 - 2010
29	Prof. P. Sutharsanan Nair (in charge)	2010
30	Dr. B. Sudheendran Pillai	2010 - 2012
31	Prof. K. Jayakumar	2012 - 2013
32	Dr. Ranjini Pillai	2013
33.	Dr. Sudhish S.	2013
34	Dr. G.S. Sreeletha (in charge)	2013 - 2014
35	Dr. S. Jalajamony	2014 - 2015
36	Dr. M. R. Sudharsanakumar	2015 - 2016
37	Dr. Sankar	2016 - 2017
38	Dr. K. Mahana Kumar	2017 - 2019
39	Dr. Vattavila Vijayakumar (in charge)	2019
40	Dr. V. M. Anandakumar	2019 -



DEPARTMENTS AND COURSES OFFERED

Sl. No	Department	Courses offered	Open Courses offered
1	English	BA and MA	English for communication and career
2	Malayalam	BA and Additional language	Thirakkada rachana: Thatwavam, Prayogavum
3	Economics	BA and MA	Human Resource Management
4	History	BA and MA	Introduction to Archaeology
5	Political Science	BA	Human Rights in India
6	Mathematics	B.Sc.	Business Mathematics
7	Physics	B.Sc.	Energy Physics
8	Chemistry	B.Sc.	Essentials of Chemistry
9	Botany	B.Sc.	Mushroom cultivation and its marketing
10	Zoology	B.Sc.	Human Health and Sex Education
11	Commerce	B.Com and M.Com	Fundamentals of financial accounting
12	Physical Education	Open Course	Health and Fitness Education
13	Hindi	Additional language	NA
14	Tamil	Additional language	NA
15	Sanskrit	Complimentary Course	NA
16	Statistics	Complimentary Course	NA



CHOICE BASED CREDIT AND SEMESTER SYSTEM

The University of Kerala has commenced the Choice Based Credit and Semester System (CBCSS) in affiliated Colleges in Under Graduate level comprising six Semesters from the academic year 2010-2011. From the academic year 2012-2013 onwards, the admission to the First Degree Programme under Choice Based Credit and Semester System (CBCSS) in the Arts and Science Colleges affiliated to the University of Kerala and Centers of the University were made on the basis of Online Centralized Allotment. The Online allotment process provides the candidates opportunity to obtain admission to any of the colleges of the University / Centers and to any of the Programmes of his/her choice on the basis of merit.

As per the University rules each student shall register for the courses in prescribed registration form in consultation with the Faculty Advisor within two weeks from the commencement of each semester. The normal duration of a First Degree Programme is three years consisting of six Semesters. The duration of each Semester shall be five months inclusive of the days of examination. There shall be at least 90 working days in a Semester and a minimum of 450 Hours of instruction in a Semester. There shall be uniform calendar prepared by the University for the Conduct of the Academic Programme.

For details visit the University Website:
www.keralauniversity.ac.in

FIRST DEGREE PROGRAMME STRUCTURE

Semester

Semester means a term consisting of 90 working days distributed over a minimum period of 18 week.

Course

Course means a portion of a subject to be taught and evaluated in a semester. It is similar to the paper in annual system.

Language course

Students who join for any under graduate programme have to study English as the first language and an additional language. The additional languages offered by our institution are Malayalam, Hindi, Sanskrit and Russian.



Foundation Course

Foundation Course means a Course at the foundation level that all students of the First Degree Programme have to register. For under graduate programme, there is two foundation courses. For B.A/B.Sc., one course under language and other under under core. For B.Com. both the foundation courses included under the core.

Core Course

Core course means compulsory course in a main subject related to the First Degree Programme (FDP) in a discipline. Students who join for B.A/B.Sc. programmes have to study compulsory 12-15 course courses and for B.Com. programme a student has to attempt 16 core courses. In both, students should submit one dissertation work, followed by a viva voice examination.

Complementary Courses

Complementary course means a course in a subject other than the major subject and is complementary to the main subject. Students who join for B.A/B.Sc. programmes have to study 8-10 complementary courses while for B.Com. programme a student has to choose 4 complementary courses.

Open/Elective Course

Open course means an optional course which the student is free to take at his/her will during the fifth semester. It is offered by the other departments other than the parent department. Elective course means a specialized course, in sixth semester, from the frontier area of core subject. It is offered by the Parent Department which he/she is free to choose

Audit Courses

Courses which students can register without earning credits (Zero credit course) and are not compulsory for completing the degree programme.

Repeat Course

Repeat Course is a course that a student repeats if he/she has failed in it. Repeat courses are possible with the next batch for failed candidates.

Credit

Credit of a course measure of weekly unit of work involving lecture or laboratory session or seminar or similar activity designed



for the course. Each credit hour is roughly equivalent to one hour of class time per week in a semester.

Grade

'Grade' indicates the level of performance of a student in a Course.

Grade Point

It is an integer indicating the numerical equivalent of the broad level of performance of a student in a Course. The product of Grade Point and the Credit of a Course is called 'Credit Point'.

Semester Credit Point Average (SCPA)

SCPA is an index of the overall performance of a student at the end of a semester. It is obtained by dividing the sum of the Credit Points obtained by a student at the end of a semester by the sum of the Credits of Courses taken by the student in the semester.

Cumulative Credit Point Average (CCPA)

CCPA indicates the broad academic level of performance of the student in a Programme. It is obtained by dividing the sum of the Credit Points in all the Courses taken by the student for the entire Programme by the total number of Credits

Evaluation and Grading

The Evaluation of each Course shall consists of two parts such as Continuous Evaluation/Assessment (CE/CA) and End Semester Evaluation/Assessment(ESE/ESA). There shall be a maximum of 80 marks for ESE and maximum of 20 marks for CE for UG Courses and 75 for ESA and 25 marks for CA for PG courses.

CONTINUOUS EVALUATION (CE) - UG

Attendance (Max. marks : 05)

As per the revised order No. Ac. A V/1/UG Sem/2013 dt 11/07/2014, the allotment of marks for attendance is as follows

Attendance (%)	Marks
Less than 51	0
51-60	1
61-70	2
71-80	3
81-90	4
91-100	5



End Semester Evaluation/Assessment (ESE/ESA)

End Semester Evaluation of all the Courses in all the semesters shall be conducted by the University. The results of the ESE to be published according to the Examination Calendar prescribed by the University Level Monitoring Committee (ULMC), which shall not exceed 45 days from the last day of the examination.

Sl. No.	Name & Address	Designation	Mobile No. & email ID
01	Dr.V.M. Anandakumar M.Sc.,Ph.D. TC 12/759/1, Suvarnarekha, Law College Road, Vanchiyoor P.O., TVM	Principal	9526505577 anandmgc@gmail.com



DEPARTMENT OF ENGLISH

The Department of English has been an essential part of the college since it was established in 1964. With the introduction of the B A English course in 1967, it became a full-fledged department and the establishment of the M A English Course in 1998-99 gave it the status of a principal department. The Department is blessed with a vibrant group of enterprising teachers and dedicated students. There is a well-equipped language lab that ameliorates the communicative skills of our students.

Sl. No.	Name & Address	Designation	Mobile no. & email ID
01	Dr ASHA K., MA, PhD. House No M-27, Devaswom Lane, Pattom P O, Kesavadasapuram, TVM	Assistant Professor	8281341949 ashavenugopal47@gmail.com
02	Dr. SIGMA G. R., M.A., M. Phil, Ph.D. Nagankottu House Nilamel, NTA	Assistant Professor & Head	9562851227 sigmasathish@gmail.com
03	LAKSHMI MENON (M.A., M Phil) ,Pavitram IV/79, Chakyar Rd Irinjalakuda – 680121	Assistant Professor	0480-2822572 9650110365 lakshmi.xiii@gmail.com
04	CHITHRA MOHAN (M A, B Ed.) Ampadi, Chenthupoor Vencode P.O. Vattappara Thiruvananthapuram	Assistant Professor	9526892857 mohanchitra2011@gmail.com
05	PARVATHY G (M A.,NET) Athira Varangode, Downhill P.O, Malappuram	Assistant Professor	0483-2732567 9495019347 parvathyugp@gmail.com



06	SHAMA PILLAI (MA, M Phil, NET) Naalukettu, KiliChettan Lane, Sasthamangalam (P O), Thiruvananthapuram	Assistant Professor	9847856119 s4prnm@gmail.com
07	GAYATHRI MENON K (MA.,B.Ed,M Phil,NET) Lakshmi Sree, Ambalappadu, Kundukaadu (P O), Trichur	Assistant Professor	9605981843 gayathrymenon37@gmail.com
08	ANJALI R (MA, B Ed, NET) Anjali, Choondanikkavu, Nanthiattu Kunnam, North Paravur (P O), Ernakulam District	Assistant Professor	0484-2448398 6282850703 anjalinairofficial@gmail.com
09	SARANYA K.V. (MA,NET) Kizhakkeyil, Cheruvayoor (P O), Edavannappara, Malappuram	Assistant Professor	8137019643 skvvyas2@gmail.com
10	ASWATHY G (MA, B Ed, NET) Sowparnika, Near TB Road, Kottayam	Assistant Professor	9744923655 aswathy.g@rediff mail.com aswathy.gg@rediff mail.com
11	ARATHI LAL B., M.A, NET, PGDJ Arathi, TC.- 43/550(1) KNRA-36, Manacaud PO Thiruvananthapuram	Assistant Professor	9497560155 arathilal@gmail.com



DEPARTMENT OF MALAYALAM & SANSKRIT

The Department of Malayalam was started in 1995. The Department began the folklore club in 2015 by name „Naattumozhi. This vibrant club was given membership at Kerala Folklore Academy. Under the Department a literal and cultural club is functioning. With the help of students compositions a manuscript magazine is published every year. The Department takes initiatives in organizing various cultural programmes focusing on the postmodern cultural scenario. Nearly 500 students of the college are studying Malayalam as their second language.

Sl. No.	Name & Address	Designation	Mobile no. & email ID
01	Dr BETTYMOL MATHEW (MA, Ph D, NET-JRF) VRINDAVANAM, U/4734, Udiyankulangara, Near Water Tank, Amaravila PO - 695122	Assistant Professor & Head	9446289929 drbettymol.mathew@gmail.com
02	Dr ANUPAMAM (MA, M Phil, B Ed, Ph D) Revathy, PRA 108, Pathirpally Road, Poojappura	Assistant Professor	0460-2224297, 9497235350 anupamam2010@gmail.com
03	Dr R SREEJA SANKAR (MA, B Ed, NET, Ph D) Devika, Udiyankulangara, Arayoor P.O., Tvm-695122	Assistant Professor	9847909335 sreejavijayan77@gmail.com
04	Dr. MINI S., MA, B.Ed, NET, Ph.D Saindhavam, SNRA-112 Pachaloor PO, TVPM-27	Guest Faculty	9497267198 shoobaks@gmail.com minishooba00@gmail.com
05	Ms. RAGI B. R., MA, M.Phil Priyavilasam, Kottukal PO Thiruvananthapuram	Guest Faculty (Sanskrit)	9562157204 abilashragil@gmail.com



DEPARTMENT OF HINDI

The Department of Hindi started functioning in 1964 to offer classes in additional language to Pre-Degree course. When the college was upgraded with Degree Course in different subjects, it offered additional language Hindi classes to degree students also. Every year more than 350 students of first and second year BA/B Sc and first year B Com learn under the department and almost all students pass the examinations and majority of them get high marks. There is one permanent faculty and one part time guest faculty in the department.

Sl. No.	Name & Address	Designation	Mobile no. & email ID
01	Dr. SUSMITHA O.V M.A, Ph.D Sumeru, TNRA, Nemom P.O, Tvp- 695020	Assistant Professor & Head	9447019334 srisov@gmail.com

DEPARTMENT OF TAMIL

The Department of Hindi started functioning in 1964 which is currently offering additional language for first degree course for BA, B.Sc. and B.Com. Students who come from the border area and form Tamil Nadu mostly opt Tamil as their additional language. There is one permanent faculty member in this department.

Sl. No.	Name & Address	Designation	Mobile no. & email ID
01	Dr.AJITHA KUMARI O M.A., Ph.D., UGC-JRF Gokulam, Kadakurichi, PanavilaKollamcode, Kanyakumari District Pin - 629160	Assistant Professor & Head	8281803885 ajithaku76@gmail.com



DEPARTMENT OF ECONOMICS

The Department of Economics started functioning in the year 1981 as a UG department and was elevated to PG department in the year 2013. The department library has a good collection of books and also subscribes to journals. As a part of the innovative teaching methodology, the department provides a forum through its Economics Association which organizes different programmes related to current economic and social issues. As a part of the project works, students of the PG department conduct surveys on rural Economic issues and publish a journal titled "Rural Economic Development Journal (REDJ)" annually.

Sl. No.	Name & Address	Designation	Mobile no. & email ID
01	SARITHA S (M.A, M.Phil, NET) 3 H7, Heera Kinara Apts, Kesavadasapuram, TVPM	Assistant Professor & Head	9895756453 sariindian@gmail.com
02	AKHILASREE L M.A, B.Ed, NET, SET Sreenikethan, Kodavilakam, Parassala P.O, 695502.	Assistant Professor	0471-2200128 8281844128 sreeakhila1975@gmail.com
03	Lt. SANTOSH KUMAR R (M.A, NET) Vaishakham House, Maledath Lane, Near Sastha Temple Rd., Perumbavoor P.O., Ernakulam	Assistant Professor	9400538298 santoshkakkat@gmail.com
04	SHRIJAMURALEEDHARAN NAMBIAR M.A., NET TC 5/2068, Vasudevom, Sreekrishna Lane, Kowdiar, Tvm	Assistant Professor	9446124392 shrijamn@gmail.com



05	Dr. DEEPA B., MA., M.Phil, Ph.D Aalayathil, KNAR 87A, Kailas Nagar, Poojappura Thiruvananthapuram	Assistant Professor	9497631302 deepbhere@gmail.com
06	SANOOP S MA, NET BNRA – 210, NCC Road, Mela Uliyanadu House, Peroorkkada P.O, TVPM	Assistant Professor	8281626146 sanoop102@gmail.com
07	VISHNU P. S., MA, NET Devi, JP Lane Nemom PO, TVPM	Assistant Professor	9496158827 vishnups2008@gmail.com



DEPARTMENT OF HISTORY

The Department of History is one of the oldest and vibrant departments in VTM NSS College. Degree Classes were started from 1967. The Post Graduate course in History commenced from 1999 onwards. Eminent teachers have served the Department right from its inception. The Alumni of the Department have adorned numerous high positions in the Government and in the University. The Department has the potential to become a centre for historical research in the near future. Vision of our department is to mould a powerful young generation through education by connecting the present with the past. Our mission is to spread and promote the spirit of History and import social values such as patriotism, tolerance, secularism, gender equality and other human values among the students.

Sl.No.	Name & Address	Designation	Mobile no. & email ID
01	Dr V Chitra Devi, (MA, PhD, NET(JRF). Sreechitra, Thachottukkavu Peyad (P.O.) Thiruvananthapuram	Assistant Professor & Head	6238171725 cdevi64@gmail.com
02	Dr.UNNITHAN S.S., M.A. M.Ed, Ph.D. 13/203, MadhavaNivas, Kanchicode Veedu, Eenthikalai, Anducode-629168	Assistant Professor	9865055165 9486529874 unnithanvtm@gmail.com
03	Dr PRAMOD N., M.A, M.Phil, B.Ed, Ph.D. Neeranjnam Kizhakkemukkola, Kallayam P.O, TVPM	Assistant Professor	9447441841 pramodnarayan07@gmail.com
04	Dr MAYADEVI S., M.A, B.Ed, M.Phil, Ph.D.Mayasadanam, Thembamuttam, Balaramapuram, TVPM-695501	Assistant Professor	0471-2400452 9947720923 drmayakrishna1980@gmail.com



05	Dr AMBILI S., MA, B Ed, M Phil, Ph D.Indira Nivas, Vellanad,Nedumangadu, TVPM-695543	Assistant Professor	9495689270 ambili1978@gmail.com
06	Dr R JAYAKUMAR, M.A, M.Phil, Ph.D. SreeMandiram , Ambalam Vilai, Chitharal (PO.), K.K.Dist.-629151	Assistant Professor	9488880888 jk629151@gmail.com
07	Dr RAJI CHANDRA M., MA B.Ed., CTET, SET, Ph.D., TC 28/181, Puthen Bunglow Pettah (PO), Kaithamukku, Trivandrum- 695024	Assistant Professor	6238618174 rajimchandra@gmail.com

DEPARTMENT OF POLITICAL SCIENCE

The Department of Political Science has been part of the curriculum right from the inception of the college in 1964. This department was established in 1967 when the college was upgraded. The outstanding achievement of the department is the fact that out of the total 22 ranks secured by the students of the college from 1981 onwards, the Department of Political Science secured 12 Ranks. We also take part in election studies (Psephology) and conduct election surveys for various agencies in and out the State.

Sl.No.	Name & Address	Designation	Mobile no. & email ID
01	RAVISANKAR R S (M.A, B.Ed, NET, SET, K-TET, CTET, DCA) Sangeetha Bhavan, Vazhuthoor, Neyyattinkara P.O, TVPM-695121	Assistant Professor & Head	0471-2223494 9495043443 rkdtvm@gmail.com



02	SREEJITH P V (M.A, NET) Visakhm, Ookode.P.O, Nemom, TVPM	Assistant Professor	9496207696 pvsrijith@gmail.com
03	BINDUCHANDRAN V., MA(PS), MA(History), NET Chandra Bhavan, Muttaccaud, Muttaccaud PO, TVPM	Assistant Professor	9349348101 binduchandranshikha5 @gmail.com

DEPARTMENT OF MATHEMATICS & STATISTICS

The Department of Mathematics started functioning since the inception of the college in 1964. The degree course in Mathematics was started in the year 1967. The Department regularly conducts workshops, exhibitions and seminars on various topics in Mathematics and also organizes quiz competitions in Mathematics and Statistics for the academic improvement of the students every year. The Department has proved its excellence both in academic and non-academic areas. The Department has a commendable percentage of pass in the university examinations every year. In 2017, the Department secured first and fifth position in the University exam. Students of the Department regularly shows their excellence in Sports and Cultural activities.

Sl.No.	Name & Address	Designation	Mobile no. & email ID
01	Dr. AMBIKA. A., MSc, BEd, PhD Ram Nivas, Ambangad, Panayal(P.O.), Bekal(Via), Kasaragod	Assistant Professor & Head	9745289695, 7025714537 ambikaaramana@gmail.com
02	DEEPAD, Msc, BEd ,NET Hariom, TC-50-1145(22) Karamana P.O Thaliyal, TVM-695002	Assistant Professor	8547383588 deeparajk@yahoo.co.in



03	ASWATHY J S, M. Sc, MPhil Papparivilaveedu, Puliyoor sala, Mancode.P.O	Guest Lecturer	8281954691 jsaswathy721@gmail.com
04	GANGA EASWARY K., M. Sc.PKP Bhavan, TC 36/1723(6), Subhashnagar, TVPM-88	Guest Lecturer	8089713519 gangaeswary10@gmail.com

DEPARTMENT OF PHYSICS

The Department of Physics established in the year 1967. The Department offers one UG program (BSc Physics) and five complementary courses for Mathematics and Chemistry UG programs. The Department offers Energy Physics as open course for the other departments of the college. The department has a history of achieving University Ranks frequently. There are five teaching faculty and two supporting non teaching staff in the department. The Department frequently conducts seminars, invited lectures and other outreach programs to the students and for the public. The department possesses two research laboratories. The materials Science laboratory was established the financial assistance of SERB-DST, Government of India and an atmospheric research Lab was fabricated with the financial aid of KSCSTE, Government of Kerala. The Faculty members of the department signed research MOU with NIT Calicut and SCTIMST, Thiruvananthapuram. A good number of research articles are also published in Scopus indexed journals. The Department possess a proud list of Alumni including Santhi Swaroop Bhatnagar award recipient, national award winners etc.

Sl.No.	Name & Address	Designation	Mobile no. & email ID
01	Dr. H. PADMA KUMAR, Ph.D. Padma Vihar, Naducadu, Naruvamoodu PO, Thiruvananthapuram- Pin - 695528	Assistant Professor & Head	9495200830 hpadmakumar@gmail.com



02	Dr. DEEPA V. Ph.D Kadalivanam, P-IIA, Pullaikonam Lane-1, Sasthamangalam PO Trivandrum-10	Assistant Professor	9495392837 deepaparu2000@gmail.com
03	Dr K.G. SIMI, Ph.D. Daffodils, F-6, Lekshmi Nagar, Pattom Palace PO, Trivandrum-4	Assistant Professor	9895415006 kg.simi@gmail.com
04	Mr. R. SATHEESH Punchaveedu, Kottapuram, Paravur PO, Kollam	Assistant Professor	9446613746 satheeshr83@gmail.com

DEPARTMENT OF CHEMISTRY

The degree course in chemistry was started in the year 1967. The department has proved its excellence both in academic and non-academic areas. During the last 10 years, the department has produced six ranks in the university examinations. The students from the department have come out with flying colours in the state level sports competitions also. During 2003-04 our students have won the prestigious inter collegiate quiz competition award organized by the Department of chemistry, University College, Thiruvananthapuram.

Sl.No.	Name & Address	Designation	Mobile no. & email ID
01	Dr. RATHEESH KUMAR V.K., MSc., NET, PhD. Aiswarya, Panangode, Venganoor P.O., Tvm-23	Assistant Professor & Head	8281867868 ratheeshkumarvk@gmail.com
02	Smt. SREEJAT.G., MSc, B.Ed, M.Phil, NET. Sivagouri Mampazhakkara Perumpazhuthoor P.O., Neyyattinkara-695126	Assistant Professor	8075287435 sreeajuabhi@gmail.com



03	Dr.SUPRABHAS., MSc., B.Ed. NET, PhD. Sreerag, Kottukal P.O., Punnavila, Balaramapuram, TVPM-695501	Assistant Professor	9446615992 suprabhajayan@gmail.com
04	Dr. NITHA L.P., MSc., NET, PhD Ramakrishna Vilasam, Kadambattukonam, Paripally P.O., Kollam.	Assistant Professor	8547078374 nithalp@gmail.com
05	Ms. MANJU M.J. MSc.,NET, B.Ed Blue Bells, Ookkode P.O., Thiruvananthapuram Pin - 695020	Assistant Professor	8281495910 manjumjchly04@gmail.com

DEPARTMENT OF BOTANY

Department of Botany was established in 1980 and currently offers undergraduate course in Botany with a sanctioned student strength of 36. Our sanctioned faculty strength is four who are actively involved in teaching, research and extension activities. There are one ICT enabled classroom and a well-equipped laboratory are the main attraction of the department. Faculty members of the department actively engages their classes using innovative pedagogical methods such as role play, student seminars and "Google Class Room". In past years, our students secured may ranks and our pass percentage is very high. Our department offers "Mushroom Cultivation and its Marketing" as open course for the students of sister departments. Department organises seminars, and invited talks in connection with environment day, ozone day, wet land day etc.

Sl.No.	Name & Address	Designation	Mobile no. & email ID
01	Dr. REMESHKUMAR S., M. Sc. Ph.D Surya 560 C Near VTM NSS College Dhanuvachapuram-695503	Assistant Professor & Head	9447255307 remeshsurya70@gmail.com



02	Dr. SUSHAMARAJ R. V., M.Sc., M.Ed., CSIR – NET, PhD., DCM T. C. 56/3289 (1), IRA – 102B, Greeshmam, Canal Road Pappanamcode, TVM.-18	Assistant Professor	9847232143 drsushamarajrv@gmail.com
03	Dr. SHIBU KRISHNAN.K Ananda Bhavan Ayiliamkavu Road Nemom P.O.,	Guest Faculty	shibukrishnan86@gmail.com

DEPARTMENT OF ZOOLOGY

The Degree course in Zoology was started in 1981. The department has a well-equipped laboratory along with a well maintained animal museum. The department will conduct NEAC projects every year to promote awareness on environmental issues among students and public. The Health club of the department carries out various activities like seminars, poster presentations and projects to impart health awareness among the local population. World Environment Day, Ozone Day, Wildlife Week and AIDS Day are celebrated every year.

VISION: To ensure the students get timely, precise, effective and qualitative education through ICT enabled teaching and learning

MISSION: Enlighten the young talents to achieve academic excellence and make them competent in the struggling world

Sl.No.	Name & Address	Designation	Mobile no. & email ID
01	Dr.VATTAVILA VIJAYAKUMAR M.Sc., Ph.D NILA, TC 19/1126-9 Thamalam, Poojappura TVPM 12	Associate Professor & Head	9447342497 vattavilavijayakumar @gmail.com
02	Dr.INDU M KUTTY M.Sc., Ph.D 3-C, B-Block, Artech Varsha, Nalanchira, Trivandrum	Assistant Professor	9895910983 mailtoindu@gmail.com



03	Dr.GAYATHRI ELAYIDAM U. M.Sc., Ph.D Ayanamcode,Mekkola, PCM Bhavan, Dhanuvachapuram	Assistant Professor	9495913983 drgayathrizoology.vtm @gmail.com
04	MANJARY S M.Sc., M.Ed, NET Sopanam', TC 8/1159(1),Mythri Nagar D-9,Valiyavila,Thirumala PO, Trivandrum-695006	Assistant Professor	9496152523 manjarysopanam @gmail.com

DEPARTMENT OF COMMERCE

The Department of Commerce Started functioning with the Pre Degree course in 1964 and B. Com. In 1967. The introduction of M. Com with Finance special paper, in 1981, elevated college into a PG College. Department has presented 45 and 3 batches of B.Com and M.Com students with good academic results. Department has a Commerce association called "UNICOM – Unity of Commerce" which organizes seminars and workshops every year.

Sl.No.	Name & Address	Designation	Mobile no. & email ID
01	LEKSHMI P., M Com, NET Krishna Vihar, Near Krishna Temple, Kattakkode PO, Kattakkada, Trivandrum PIN 695572	Assistant Professor & Head	8089755241 sayoojyalekshmi@gmail.com
02	Dr MANJULA K.G., M.Com, M.Phil, Ph.D B.Ed, NET, PGDT Shivadham, Ellavila, Vazhuthoor Neyyattinkara.P.O. PIN.695121.	Assistant Professor	9645001516 manjulkg79@gmail.com



03	Dr.KALARANI T G., M. Com, BEd, MPhil, MBA, NET-JRF, PhD Aathidheyam, RLRA 209, Vazhayila, Peroorkada P O, TVPM	Assistant Professor	9846054483 drkalaranitg0478@gmail.com
04	RAKESH S., M.Com, NET Sopanam, TC19/911(34), Nr.RBI Quarters, Thamalam, Poojappura	Assistant Professor	8590543206 rakesh.sunil89@yahoo.in
05	SUMITHA R., M.Com, MBA, NET/JRF., 53/294 Thekkumcheril Estate Road, Pappanamcode, Trivandrum-695018	Assistant Professor	9400440689 sumitharadhamoni@gmail.com
06	VISHNU GOPAN., M.Com, M.Phil, NET Krishna Lochanam Koliyoor, Muttacaud P.O., TVPM-695523	Assistant Professor	8089212991 vishnugopan123@gmail.com
07	Dr GOPIKA G G., M Com, M Phil, Ph.D, BEd Girijalayam, Krishnapuram, Neyyattinkara (P.O), PIN 695121	Assistant Professor	0471-2221515, 8289826974 9446441975 drgopikaggnss@gmail.com
08	Dr. REMYA KRISHNAN G R M Com, M Phil, Ph.D, NET Remalayam, TC- 8/1260, Kundamanbhagam, Thirumala P.O, Trivandrum PO, 695006	Assistant Professor	8089890906 remyakrishnan222@gmail.com
09	Adv. RAJARAJAN LLB Keerthanam, PURA-53, Unni Nagar, Poojapura Thiruvananthapuram	Part Time Law Lecturer	9447376010



DEPARTMENT OF PHYSICAL EDUCATION

The Department of Physical Education has earned reputation for its outstanding achievements in sports and games. Since early 90 s the college has excellent record in Athletics. Presently, we have excellent teams in Football, Kabaddi, Ball-badminton, Softball, Baseball and Cricket in men s category. We also have good teams in Softball, Baseball and Athletics in the women section. Last year, the college had won University championships in Football, Kabaddi and in Best Physique championships. Besides, the department offers an Open Course, one of the most preferred among the category, for the 5th semester students. The Department also possesses a gymnasium which is used by quite a few students. The Department organizes various Interdepartmental competitions and Annual Athletic meets.

Sl.No.	Name & Address	Designation	Mobile no. & email ID
01	Dr. SANDY NAIR M.Phil, Ph.D, PGD Fitness Mgt, Level-I Trainer (BCCI), BLS- Level-A Coach (BCCI), CCY Aiswarya, Thekkae Mathra Veedu, House No.21, Second floor, Bakery Jn. Tvm- 695 001	Assistant Professor	9744875566 san.de.nair@gmail.com
02	Dr. DEEPAK S.S MPEd, M.Phil, Ph.D, PG Diploma in yoga Diploma in Sports Training Deepika, TC 8/673, TVRA-52, Vayalkonathu Lane, Thirumala P.O., Trivandrum - 695 006	Associate Professor	8848654396, 9446376347 sasikumar.deepak@gmail.com



LIBRARY- 2019 - 20

Sl.No.	Name & Address	Designation	Mobile no. & email ID
01	SREERAGI R. G. MLIC, UGC-JRF, PGDCA Sreeragam, Mukkolakkal, Nedumangad PO Trivandrum	UGC Librarian	9495901117 srsgr1@gmail.com
02	S RANILKUMAR Santhi Nivas, Chenkal (P.O.) Neyyatinkara	Library Assistant	0471-2236939 8547136939
03	S. JAYAKUMAR Jaya Nivas, Dhanuvachapuram P.O. TVPM	Library Assistant	9446701101

ADMINISTRATIVE STAFF- 2019 - 20

Sl.No.	Name & Address	Designation	Mobile no. & email ID
01	O.S.RAJEEV Radha Mandhiram Tholady, Karakonam PO	Junior superinten- dent	8281636016
02	K S REGHUKUMAR KonathuVeedu, Porannoor, Plamoottukkada. P.O	Head Accountant	9495304036
03	S. AJITHKUMAR Methottathu Veedu, Vellayani, Nemom, TVM-20.	Senior Clerk	7907866915
04	SURESH KUMAR S Kurichilethu House, Kaitha North, Chettikulangara P.O., Mavelikkara	Clerk	9447092902



05	RANILKUMAR Nandanam, Thathamala, Perumkadavila . P.O. 695124.	Clerk	04712278921 9995063677 anilthathamala@gmail.com
06	V RAJITHKUMAR Radhasree, Chenkal, Vattavila. P.O., TVPM	Clerk	04712236754 9495094452
07	C C HARIKUMAR NarayanaVilasam, Arayoor P.O. TVPM	Lab. Assisatant	755983696
08	JAYASREE A. V. Puthen Veedu, Avananchery PO Attingal, TVPM	Office Attendant	9633124213
09	SABAREESH R. Padmanabham, Kundamonbhagam Peyad PO, TVPM	Office Attendant	9497784306
10	SARATH KRISHNA G. S. Sree Bhavanam, Mukkunoor Venjaramoodu PO, TVPM	Office Attendant	9744271880
11	RESMYS. Santhi Nilayam, Maninadu, Kunnathukal, Karakkonam	Office Attendant	9495549919



PTA STAFF, 2019 - 20

Sl.No.	Name & Address	Designation	Mobile no. & email ID
01	HARIPRIYA P Rugmalayam, Maruthoorkonam, Kottukal (P.O.)	Lab Assistant	949757240
02	C PADMAKUMAR KumariMandiram, Parassala.	Last Grade Staff	8547482515
03	K GOPAKUMARAN NAIR Ambikavilasam, Dhanuvachapuram.	Night Watch Man	0471-2230270 9447130653
04	P INDIRA Kochukaitharatha Mele Kadayara veedu, Dhanuvachapuram.	Sweeper	9995179473
05	USHAKUMARI M S KadayaraVeedu, Dhanuvachapuram	Sweeper	8606257793



FEE STRUCTURE

Should be remitted in the beginning of the Academic Year

Particulars	BA B.Com	B.Sc. Maths	B.Sc. Phy, Che	B.Sc. Bot, Zoo	MA M.Com
Registration Fee	50	50	50	50	50
Tuitions Fee	1000	1000	1000	1000	1800
Library Fee	100	100	100	100	100
Laboratory Fee		100	400	550	
Athletic Fee	100	100	100	100	100
Med. Ins. Fee	5	5	5	5	10
Stationery Fee	50	50	50	50	50
Calendar Fee	30	30	30	30	30
Magazine Fee	50	50	50	50	50
Association Fee	50	50	50	50	50
Admission Fee	75	75	75	75	150
Visual Ed. Fee	25	25	25	25	25
Uni. Union of Fee	50	50	50	50	50
Sports Affl. Fee	50	50	50	50	50
Students Aid Fund	20	20	20	20	20
Caution Deposit	360	360	360	360	600
Women Study Cell	10	10	10	10	10
Insurance Fee (SGPA)	25	25	25	25	25
Students Uni. Affl. Fee (1st Year UG & PG)	300	300	300	300	400
Scout/Guide	5	5	5	5	5

*II DC, III DC and II PG students need not pay Matriculation Migration & Recognition Fees

TC late Fee : Rs. 50/-



FEE CONCESSION

Category	Family Income limit	Certificate Needed
SC/ ST OEC OBC, and other Socially & Educationally Backward Classes	No Limit <Rs. 600,000/- For UG - < Rs. 100,000/- For PG - < Rs. 100,000/-	certificate from the Thahsildar Certificate showing Income, Community, and Native place from Village officer

EXAM FEE DETAILS

UG Programmes

Programme	Semester					
	I	II	III	IV	V	VI
English	405	405	405	405	405	955
Malayalam	405	405	405	405	405	955
Economics	405	405	405	405	405	955
History	405	405	405	405	405	955
Political Science	405	405	405	405	405	955
Mathematics	405	405	355	455	405	1005
Physics	405	405	355	455	355	1055
Chemistry	405	405	355	455	405	1005
Botany	405	405	355	455	405	1005
Zoology	405	405	355	455	355	1055
Commerce	405	405	480	480	430	1030

PG Programmes

Programme	Semester			
	I	II	III	IV
English	680	680	680	1335
Economics	680	680	680	1335
History	680	680	680	1335
Commerce	780	780	780	1335



ADMISSION PROCEDURE FOR FIRST DEGREE PROGRAMME (FDP)

How to apply

Any candidate who wish to join First Degree Programme under Kerala University should compulsorily register online <http://admissions.kerala.university.ac.in>. A candidate will have the facility to apply for various Programmes and colleges through a single registration.

Management Quota

For getting admission in management quota, candidates should submit separate applications in addition to online registration. Application can be had from the college office.

Sports Quota

At least one seat shall be reserved for sports candidates in each subject for the First Degree Programme. In addition to these seats, two additional seats, over and above the sanctioned strength, shall be created for allotment exclusively for sports candidates in FDP in each Arts and Commerce subjects. In postgraduate level, one seat is reserved for each subject.

Candidates who get allotment will have to report before the Principal concerned for admission on the dates notified by the University, with all documents listed by the same

ADMISSION RULES

1. Generally students are admitted to the various courses only at the beginning of the academic year.
2. Any candidate found to have obtained admission by false representation, shall be summarily dismissed.
3. Ordinary TC will be issued only on the completion of the course. A student applying for TC will be required to clear his/her dues to the college.
4. Late fee will be charged if a student applies for TC, one year after the completion of his/her course.
5. Duplicate TC will be issued only on production of an affidavit (Stamped Paper) signed by a judicial first class Magistrate. Fee will be charged for the duplicate TC (Rs. 200/-)



RULES REGARDING THE PAYMENT OF FEES

As per G.O. MS 40 95/74 H.Edu. dated 12-6-1974, the first installment of tuition fee and special fees from students of senior classes should be collected within a period of seven consecutive working days, beginning from the date of re- opening of the College. In the case of students of junior classes, the first installment of tuition fees due till the date of admission with special fees and caution deposits should be paid on or before the 7th consecutive working day of the month concerned.

1. Tuition fee shall be collected from June to February of the academic year in three equal installments. However, the fee for a year can be submitted in lump sum with the first installment.
2. The miscellaneous fee prescribed shall be collected along with the first installment in June.
3. Subsequent installments shall be collected as notified on or before the seventh working day of June, October and December, on specified days, for each class.
4. If the specified day for fee collection is a holiday, fee due is collected on the next working day
5. A fine of Rs.10/- will be levied after the 10th day of the due date.
6. If the fee and fine due are not remitted within 15 days of the due date, the name of the defaulter will be put on the notice board.
7. The last chance to clear an installment of the fee shall be the date previous to the due date of the succeeding installment.
8. A defaulter shall not be allowed to attend another term without remitting the fee for the previous term.
9. A defaulter who does not clear all the dues by March (he / she) shall not be promoted to a higher class or presented for the University examination.
10. A student admitted for one term only will have to remit the tuition fee for that term and the miscellaneous fees in full at the time of admission.



11. The rules are subject to change or modification according to the Government/ University orders issued from time to time.
12. Fee shall be accepted only on stipulated dates for each class from 10.00 a.m. to 2.00 p.m. in college office.

Re-admission

With the special permission of the principal, the student has to remit all the arrears of fees with fine. The re-admitted students will get the benefit of attendance only from the date of re-admission. (Last opportunity is defined as the last working day previous to the date of the succeeding installment. For the last installment, the last opportunity is fixed as 5 March. Absence (with or without leave) from the college shall not be an excuse for non-payment of fees on the due date).

REFUND OF CAUTION DEPOSIT

1. After the completion of the course, Caution Deposit shall be refunded on receipt of application in the prescribed form from the student.
2. All claims for refund shall be preferred on or before 31 March of the academic year in which the course is completed. The last date for the refund of the caution deposit shall be notified annually in important Malayalam dailies. If a student does not request for refund within two months of the notification, the whole amount shall be permanently forfeited and remitted to the Government revenue.
3. Caution deposit is refunded only on production of the fee receipts and the identity card.

CODE AND CONDUCT IN THE CAMPUS

General Discipline

The College expects the students to maintain high standards of discipline, ideal behaviour and dress codes to keep up the reputation of our institution. The following guidelines are prepared for strict observation.

1. Students are expected to maintain the best standards of behaviour in and out of the College.



2. Students are expected to wear clean and decent dress.
3. Students shall stand up when the teacher enters the class and resume seat with his/her permission.
4. No student shall enter and leave the class without the permission of the teacher.
5. Students are strictly prohibited from loitering on the veranda and corridors during working hours.
6. Students shall remain in the library/waiting room during free hours and utilize the time meaningfully.
7. Students shall handle the College properties with care and keep the surroundings clean and healthy.
8. Students shall not disfigure College wall, furniture, etc. with writing or engravings. Those indulging in such activities shall be fined.
9. Tobacco of any kind and pan are strictly prohibited in the campus. "Keep the campus tobacco free".
10. Keeping and using alcohol or drugs of any kind in the campus shall be an offence and offenders shall be seriously dealt with.
11. Complaints, if any, may be lodged in writing through proper channel.
12. Irregular attendance, insubordination to teachers, non-teaching staff and College authorities, and obscenity in word or deed shall be seriously dealt with.
13. Students are advised to pay attention to the notifications appearing on the notice board from time to time so that they may be well -informed about the day-to- day affairs of the college. Urgent announcements will be made over the public address system.
14. Students are expected to maintain their classrooms clean.
15. Smoking, chewing, snuffing and other unpleasant practices are strictly prohibited.



16. Students shall wear NECK BAND ID cards when enter the college premises.

WORKING DAYS AND CLASS HOURS

Classes	9.30 am to 3.30pm Monday to Friday (Lunch Break-12.30 pm to 1.30 pm) (Special classes for any Saturday will be announced separately)
College Office	9.00am to 5.00 pm (Monday to Saturday, except on Second Saturday)
Cash Counter	9.30am to 3.00 pm
Library	9.30 am to 4.30pm
College Store	9.30 am to 3.30pm
Canteen	8.30am to 4.00pm

ATTENDANCE

1. Attendance is taken at the beginning of each period.
2. Students shall be in their seats at the beginning of each class. They are not allowed to leave their class rooms without the permission of the teacher.
3. Students are not permitted to absent themselves from classes without leave. Leave applications endorsed by the parent shall be submitted to the Principal duly recommended by the Group tutor and Head of the Department.
4. Absence during a period shall be treated as absence from a session either forenoon or afternoon, and absence for two periods from two sessions as absence for the whole day.
5. Leave on health grounds shall be supported by medical certificate.
6. Absence of a student without leave for more than 15 consecutive working days shall entail removal of his/her name from the rolls.
7. Statements of monthly / termly attendance will be published and intimated to parent / guardian. Complaints, if any, on the part of the student may be submitted to the Principal in writing.



8. Those who refrain from test-papers / Terminal Examinations shall be liable to disciplinary actions.

COLLEGE LEVEL EXAMINATIONS

In addition to the class test papers, terminal and model examinations are held in accordance with the notified schedule. Abstaining from examinations is viewed seriously as the marks obtained in these examinations are admeasured while calculating internal marks. (See annexure I for parameters of end semester internal evaluation).

EXAMINATION COMMITTEE - UNIVERSITY

Name of the Faculty	Department	Duty assigned
Dr. Jayakumar . S	History	Chief Superintendent
Smt. Anjali R.	English	Additional Chief Superintendent

EXAMINATION COMMITTEE - INTERNAL

Name of the Faculty	Department	Duty assigned
Ms. Gayathri Menon	English	Convenor
Dr. Sushama Raj R. V.	Botany	Member
Ms. Parvathy G.	English	Member
Smt. Anjali R.	English	Member
Smt. Nisha S. R	Botany	Member

RULES GOVERNING POLITICS, RAGGING, SEXUAL HARASSMENT, Etc.

1. Prohibition of Political Activity

All types of student political activities are strictly prohibited in the College Campus as per the order of Honourable High Court of Kerala. To give effect to this the Management has decided to ban forth with all political activities in the campus. No student shall get involved in any political activity by him or/her or abet the said activity to be carried on by fellow students inside the



campus in any manner whatsoever and any such activity is banned in the campus. Taking part in any political activity inside the campus for the purpose of doing any activities as defined by law shall constitute serious indiscipline. Every member of such gathering shall be individually liable and responsible for the gross indiscipline in this regard and the Principal shall have the power to take disciplinary action against those who violate these provisions. It shall constitute gross indiscipline to all for an appeal to strike based on policies and ideologies that may be preached by the Political Parties to their student organizations. The participants in the strike shall be dealt with by the disciplinary authority and they shall be imposed with appropriate punishment as mentioned in these rules. No student shall stage or indulge in any activity like Dharna, Gherao, and obstructing entry to and from any class room, office hall or other places inside the campus and such activities shall be treated as misconduct. No student shall shout slogans inside the class rooms, office or any other place inside the campus and obstruct and interfere or cause disturbance and nuisance to the ordinary functioning of the institution. Students shall not organize or attend meetings other than official ones in the College Campus. Students are prohibited from organizing and attending meeting in the College, distributing/circulating unauthorized notices or appeal of any kind or collecting money for any purpose without the written permission of the Principal. Nobody except the Principal is allowed to paste notices/stick bills on the College Notice Board. Any violation in this regard will attract disciplinary action under the provisions of contempt of Court.

2. Prohibition of Ragging

Ragging is prohibited inside and outside the institution as per the UGC Anti-Ragging Regulations. According to Section 2(B) of the Act, ragging is meant to be any physical or mental torture or any disorderly conduct towards any student of an educational institution causing apprehension, dread, humiliation or agitation in him/her. It can be any harassment like insulting, teasing, bullying or manhandling. It can also be forcing upon him/her to do something which he/she voluntarily won't dare to do normally.

Ragging is a Crime:- Ragging is a punishable offence. Any student involved in ragging/persuades other for ragging or advocates



ragging either inside or outside an educational institution shall be subjected to a punishment of not more than 2 years imprisonment in addition to a penalty of Rs.10000/-. A student who is punished for ragging is liable to be dismissed from the institution and is barred from being admitted to any other institution for a period of 3 years from the date of issue of his dismissal order.

Complaint against Ragging:- If a student/parent/guardian or any staff of the College forwards a written complaint to the Principal, he/she has to make an urgent enquiry into the matter within seven days of the receipt of such complaint. If the allegation is proved to be correct, the accused must be suspended with immediate effect and the matter must be referred to the police for further proceedings. If a written complaint is received by the Principal, he/she has to make a detailed enquiry and if it is found baseless, the complainant must be informed of in writing. For details Contact

Mr. Rakesh S., Phone: 8590543206.

Toll Free No. : 1800 - 180 - 5522,

E-mail :helpline@antiragging.in.

ANTI - RAGGING CELL/COMMITTEE

Name of the Faculty assigned	Department	Duty
Dr. V. M. Ananda Kumar	Principal	Chairman
Mr. Rakesh S.	Commerce	Convenor
Dr. H. Padmakumar	Council Secretary	Member
Smt. Akhilasree L.	NSS Programme Officer	Member
Dr. Unnithan S. S.	NSS Programme Officer	Member
Mr. Santhosh Kumar R.	NCC Officer	Member
Mr. S. R. Sajeev	Office Supt.	Member
Mr. Padmakumar. A	Parent Rep.	Member
Mr. K. Mohanakumar	Rep. from local body	Member
Mr. Gireesh	Rep. from local body	Member
Mr. N. Anilkumar	Rep. from local body	Member
Mr. Sai Sankar	Student Rep.	Member
Miss. Anjana R.V.	Student Rep.	Member



ANTI RAGGING SQUAD

Name of the Faculty	Department	Duty assigned
Mr. Ravi Sankar R. S.	Political Science	Convenor
Mr. Sanoop S.	Economics	Member
Dr. Unnithan S. S.	History	Member
Dr. R. Jayakumar	History	Member
Mr. Santhosh Kumar R.	Economics	Member
Ad. Rajarajan	Commerce	Member

3. Sexual Harassment

Kerala has high female literacy rate, high enrollment and low dropouts from schools, low infant mortality rate, high sex ratio, higher age at marriage, long life expectancy and low fertility for women. At the same time, violence against women has also been increasing. We have been witnessing violence of different types within the family, in public places, in work situations, while using public transportation and so on. It would appear as though women are no safer anywhere and they have to be always alert against harassment. The following statistics show the extent of violence against women as per registered cases in Kerala. Definition of Sexual Harassment

The Supreme Court judgment provides a definition of sexual harassment. According to this, sexual harassment includes any unwelcome sexually determined behaviour whether directly or by implication as:

1. Physical contact and advances
2. A demand or request for sexual favours
3. Sexually coloured remarks
4. Showing pornography
5. Any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

“Sexual Harassment may include, but is not, limited to the following:

1. Promises of preferential treatment or threats relating to work and student status.



2. Displaying, showing or communicating pornography, obscene letters, posters, cartoons, photographs, contraceptives.
3. Physical or verbal harassment or abuse.
4. Disparaging sexual remarks and gestures even in a jocular tone.
5. Unwelcome touching.
6. Harassment through telephone calls or E-mail, uninvited following, blackmailing in or outside the campus.
7. Suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning one's academic evaluation, work status etc. This policy will be applicable to all allegations of sexual harassment, by a student against an employee or a co-student or employee against a third party, to have taken place within the campus. This definition will form part of the policy developed by the University of Kerala.

Sexual Harassment-Legal implications

A student guilty of sexual harassment, shall be liable for any of the following penalties:

1. Warning, reprimand or censure
2. Suspension from the College for a period up to one month.
3. Debarment from appearing for the final examination for a period up to 3 years.
4. Rustication from the College.

INTERNAL COMPLAINTS COMMITTEE (ICC)

The Sexual Harassment of Women at workplace Act, 2013 mandated the establishment of an Internal Complaints Committee to look into the issues of Sexual Harassment and Gender based violence in all the institutions. Accordingly the ICC is entrusted with the responsibility of inquiring into the complaints made by aggrieved women in a time bound manner and recommend penal consequences to the offender as per legal provisions. The Special Women Cell acts as a watch dog of ICC and ensures timely report of such incidences. It also organizes gender sensitization programmes in the campus.



Name of the Faculty	Department	Duty assigned
Dr. Indu M. Kutty	Zoology	Presiding Officer
Dr. Pramod N.	History	Member
Mr. Ravisankar R. S.	Political Science	Member
Mr. S. R. Sajeev	Office Supt.	Member
Smt. Haripriya P.	Office Staff	Member
Ms. Aswathy Prathap S.	Student Rep.	Member
Ms. Sivapriya	Student Rep.	Member
Ms. Meera Mohan	Student Rep.	Member

ORGANISING STUDY TOURS, EXCURSIONS & PICNICS

The institution stands supportive to the idea of organizing study tours, excursions and picnics, once in the final Semester of a graduation course. The college has also framed certain guidelines which are to be strictly adhered to while organizing such entertaining activities.

1. Students are not permitted to organize study tours, excursions and picnics without the knowledge and consent of the Principal and the Heads of the Departments.
2. Study Tours are organized by the respective Departments and sanctioned orders from the Principal is mandatory.
3. Only final year students are permitted to go on tours and excursions.

FACILITIES IN THE CAMPUS

LIBRARY & READING ROOM, INFLIBNET & COMPUTER LAB

A. Library and Reading Room

The college has a centralised library and a spacious reading room under the charge of a librarian. The books have been catalogued and classified subject wise. There are separate sections of various departments. The library also has reference books. In order to facilitate borrowing of books, Computer Assisted Catalogue Facility is also provided. The library, the Computer Laboratory and the various Departments are linked through networking.



Regulations regarding the Reference Library

Books of reference are valuable and rare books form the Reference section of the Library. These books are not lent out to students, but the students may be permitted to make use of these volumes in the reading room

Regulations regarding the General Library

1. The General Library will be kept open from 9:00 am to 4:00 pm on all working days
2. Students of the PG classes are permitted to borrow five books at a time, Final year degree students can borrow two books, and first and second year students are allowed only one book at a time.
3. Students should produce Library card to borrow a book. The card is to be deposited with the librarian on borrowing a book and will be given back when the book is returned.
4. Books borrowed by the students shall not be retained for more than 14 days from the date of issue. If the due date falls on a holiday, the book must be returned on the next working day. Books borrowed before the commencement of vacation must be returned not later than the third working day after the reopening of the college.
5. Any book may be recalled at any time even if the period of loan has not expired.
6. Failure to return the book on the due date entails a fine of Rs.1/- per day of delay for each book.
7. Failure to pay the Library fine due to the failure to return the book within the due by a student entails loss of privilege to borrow more books from the library till the overdue books are returned and dues cleared.
8. The Librarian shall send the Principal every month a list of the students who have incurred library fine during the month together with a statement of books overdue from the students for necessary action.
9. The marking of books with ink or pencil, spoiling or damaging, underlining of passages, writing of remarks etc. on the leaves of books or on illustrations, tearing of pages, pictures etc. are punishable.



10. If any book is lost, damaged or mutilated, the borrower would be required to replace the book with fine or pay such compensation as may be fixed by the Principal.
11. If a book belonging to a set or series is lost/damaged and a new volume is not available, the borrower shall be required to replace the whole set or series. The defaced and damaged book set or series will be given to the borrower after its replacement.
12. Before leaving the counter borrowers shall examine the books taken by them and point out any mutilation or defect in any books to the librarian and have these defects etc. noted in the book and initialled by him/her. Otherwise the borrower will be held responsible for any damage or mutilation observed.
13. It shall be the duty of the librarian and his/her staff to examine the books returned by the borrowers and take immediate action in all cases of mutilation or damage.
14. The transfer or sub-lending of books is strictly prohibited.

Reading Room

1. The newspapers and periodicals, lying on the table shall not be removed from the reading room or from the place allotted for it.
2. Loud reading or talking in the reading room is strictly forbidden.
3. Any loss or damage will have to be paid by the person responsible for it.
4. Umbrellas, handbags and or other personal belongings including must be left outside before entering the room.
5. Students should leave the reading room five minutes before the closing time.

B. INFLIBNET

The college has subscription of e-journals and e-books of N-List provided by INFLIBNET. The students and teachers can access e-articles and ebooks through their individual account.

List of E-resources under N-LIST Programme

American Institute of Physics; American Physical Society; Annual Reviews; Cambridge University Press; Institute of Physics; Oxford



University Press; Royal Society of Chemistry; Economic and Political Weekly; Indian Journals; JSTOR; EBSCOHOST (H.W.Wilson); Cambridge Books Online; Oxford Scholarship e-books; NetLibraryEBSCOhost; MyiLibrary-McGraw Hill-ebooks; Hindustan Books Agency-ebooks; Institute of South East Asian Studies (ISEAS) Books; Springer eBooks(2005-2011); Sage Knowledge ebooks; Taylor and Francis -ebooks; Ebrary -ebooks

LIBRARY COMMITTEE

This group of librarian, teachers and one student representative works towards the betterment and enhancement of the library and its resources. It ensures that adequate materials to accommodate the changes in the syllabus are provided to the students and faculty.

Name of the Faculty	Department	Duty assigned
Ms. Sreeragi R. G.	UGC Librarian	Convenor
Dr. Bettymol Mathew	Malayalam	Member
Dr. V. Chithra Devi	History	Member
Dr. Asha K.	English	Member
Smt. Lekshmi P.	Commerce	Member
Smt. Saritha S.	Economics	Member
Mr. Sai Sankar	Student Rep.	Member

C. COMPUTER LABORATORY

A computer laboratory is set up in Room Number 208 fully equipped with state-of-the-art computer systems. The laboratory can be made use of by students and staff. Different departments in the college including the office and the Principal's chamber are connected through LAN. Computer literacy for the staff and students and various IT courses are offered.

COLLEGE CANTEEN

A neatly maintained Canteen is functioning in the campus. The contractor who runs the canteen is provided with all possible amenities by the college to make sure that the food stuff are sold at a fair price. A Committee oversees the hygienic functioning of the Canteen.



COLLEGE CANTEEN COMMITTEE

Name of the Faculty	Department	Duty assigned
Dr. Maya Devi S.	History	Convenor
Dr. Pramod N.	History	Member
Dr. Sigma S. R.	English	Member
Mr. Ravisankar R. S.	Political Science	Member

EMPLOYEES COOPERATIVE SOCIETY

An Employee s Cooperative Society was registered in 1974 to give credit facilities to the staff of the college. The Society provides loans to the needy by securing surety/guarantee. The maximum amount that can be released on loan application is fixed at Rs.2,00,000/- only.

President : Dr. O. Ajitha Kumari (Dept. Tamil)

Secretary : Mr. R. Anil kumar (Office Clerk)

DEPARTMENT OF PHYSICAL EDUCATION

Department of Physical Education provides ample opportunity for the students to participate in sports and games. Select disciplines are prioritised to obtain the best performance in the University level competitions. Coaching camps are held prior to the participation in the University and Intercollegiate tournaments. In order to meet the fitness requirements and recreation of students, facilities such as gymnasium, play fields and various equipments are made available to them.

Sports quota seats are also reserved for the outstanding sportspersons as prescribed by the University, for both undergraduate and post graduate courses. Presently three seats are reserved in both Humanities and Commerce. For Science courses, one seat is reserved for sports. As for PG courses are concerned, one seat is reserved for all programmes.

Grace marks are awarded to those securing positions in various competitions. The percentage of grace marks varies from 2% to 25% based on the achievements at various levels of competitions.



**Award of Grace Marks to students who excel in Sports
and Games Percentage of marks to be awarded**

Sl.No.	Category	Percentage of Grace Marks
01	Kerala University Inter Collegiate Events (Individual/Team Events/ Games) I Place II Place III Place	 5% 3% 2%
02	College Games Inter Collegiate Events - Conducted by Kerala State Sports Council (Individual/Team Events/Games) I Place II Place III Place	 6% 4% 3%
03	University Team members (Non-participation in Inter- University Competitions)	6%
04	University Team members participating in Inter-University Competitions	7%
05	Inter University South Zone/ South west Zone Competitions I Place II Place III Place IV Place	 10% 9% 8% 7%
06	All India Inter University South Zone/ South west Zone Competitions I Place II Place III Place IV Place	 7% 18% 15% 10%
07	Representing Indian University	10%



08	State level Competitions in all Sports/ Games/Relay events (Inter-Districts competitions - Individual/Team/ Games events certificates from the State/District/Associations/ Federations concerned - approved by Kerala State Sports Council/ AIU approved vents) I Place II Place III Place Participation	5% 4% 3% 2%
09	Participating in National Championships (Senior/Junior)	7%
10	Winning Medals in National Championships (Senior/Junior) I Place II Place III Place	15% 12% 10%

FACULTY MEMBERS IN VARIOUS BODIES OF THE UNIVERSITY

Sl.No.	Name	Department	Particulars & Positions Held
01	Dr. Sushama Raj R. V.	Botany	Member, PG Board of Studies (Botany), UoK
02	Dr. Smitha O.V.	Hindi	Member, Board of Studies, (Hindi), UoK
03	Dr. Padmakumar.M.	Physics	Member, Board of Studies, (Physics), UoK
04	Mr. Sreejith P.V.	Political Science	Member, Board of Studies (Political Science), UoK University of Kerala
05	Dr. O. Ajitha Kumari	Tamil	Member, Board of Studies, UoK & University of Calicut (Tamil)
06	Sanoop.S	Economics	Squad Member, Kerala University Examinations
07	Dr. Rakesh	Commerce	Squad Member, Kerala University Examinations



ADMINISTRATIVE ORGANS

COLLEGE COUNCIL

The prominent and statutory body, which acts as an advisory body to the Principal, has been well established in the college. It consists of the Principal, all the Heads of Departments, four elected faculty members, office Superintendent and Librarian. A secretary is elected from among these members for a term of one year. It normally meets at least once a month. The vacancies to the post of teacher representatives are filled periodically, either through consensus or by election. As proposed, the Principal heads the council and an elected teacher holds the post of Secretary of the Council. At present, the secretary is Dr. **H. PADMAKUMAR.**, the Head, Department of Physics. Other members are the following

- Dr. V. M. ANANDAKUMAR (Principal)
- ALL DEPARTMENT HEADS (Ex-officio Members)
- Dr. INDU M. KUTTY. (Elected Member)
- Dr. AMBILIS. (Elected Member)
- Dr. PRAMOD N. (Elected Member)
- Mr. RAKESH S. (Elected Member)
- Mr. MANOJ. R (IQAC Co-ordinator)
- Mrs. SREERAGI R.S. (UGC Liabrarian)
- Mr. S. R. SAJEEV (Office Supt.)

UGC COMMITTEE

This committee meets periodically to discuss the utilization of funds from the UGC. It looks into fund allocation, disbursement, and also keeps an eye on utilisation bills etc.

Name of the Faculty	Department	Duty assigned
Dr. AjithaKumari O.	Tamil	Convenor
Dr. Susmitha O. V.	Hindi	Member
Dr. Sushama Raj R. V.	Botany	Member
Dr. Deepa V.	Physics	Member
Dr. Chithra Devi	History	Member



PURCHASE COMMITTEE

In order to make all transactions transparent and credible, all the purchases made on the campus are supervised by a committee. The guidelines laid down for this committee aids it in a judicious use of its power.

Name of the Faculty	Department	Duty assigned
Dr. Deepa V.	Physics	Convenor
Dr. Biju Kumar K.	Physical Education	Member
Dr. H. Padmakumar	Physics	Member
Dr. Ratheesh Kumar V.K.	Chemistry	Member
Dr. Ramesh Kumar S.	Botany	Member
Dr. Indu M. Kutty	Zoology	Member
Ms. Lakshmi Menon	English	Member
Dr. VattavilaVijayakumar	Zoology	Member
Mr. O. S. Rajeev	HA	Member

BUILDING COMMITTEE

This committee oversees the maintenance of existing buildings as well the construction of new projects when they are commissioned.

Name of the Faculty	Department	Duty assigned
Dr. Padmakumar H	Physics	Convenor
Dr. Ramesh Kumar S	Botany	Member
Smt. Saritha S	Economics	Member
Dr. Asha K	English	Member
Dr. Biju Kumar K	Physical Education	Member

INTERNAL QUALITY ASSURANCE CELL (IQAC)

As quality enhancement being one of the primary functions of the college, the IQAC is fully operational. Submission of reports (AQAR) to the NAAC, enhancing the academic atmosphere of the college, conduct of merit awards etc, are done by this body. Presently **Smt. Shama Pillai** (Dept. of English) acts as the coordinator of IQAC. This body envisages and works towards the improvement of human and material resources of this institution.



Name of the Faculty	Department	Duty assigned
Dr. V. M. Ananda Kumar	Principal	Chairman
Prof. Dr. M. R. Unni Central Committee	Secretary, NSS Colleges' Colleges' Representative R	Management
Smt. Shama Pillai	English	Convenor
Dr. Deepa V.	Physics	Member
Mr. Manjari.S	Zoology	Member
Smt. Vishnu P.S.	Economics	Member
Dr. Deepak S.S.	Physical Education	Member
Dr. Ratheesh Kumar V. K.	Chemistry	Member
Mr. Vishnu Gopan	Commerce	Member
Dr. Lakshmi Menon	English	Member
Mr. O.S. Rajeev	Office Supt.	Member
Mr. C. R. Hareendran	Local Representative	Alumni Member
Dr. J. Hareendran Nair	M.D., Pankajakasthuri Group	Industrialist
Mr. Suresh Kumar	I.T. Industry, Technopark	Industrialist

PLANNING BOARD

The planning board of the college is constituted at the directions of the UGC. The board prepares and submits proposals based on the long term goals of the college and assists in obtaining funds from the UGC and MHRD. The cell is actively involved in utilizing the funds to the best interest of the institution, as per the guidelines laid down. Dr. SUSHAMA RAJ R. V. (Dept. of Botany), acts as the convenor of the board.

Name of the Faculty	Department	Duty assigned
Dr. Sushama Raj R. V.	Botany	Convenor
Dr. Deepa V.	Physics	Member
Mr. Sanoop S.	Economics	Member



Dr. Pramod N	History	Member
Dr. Ratheesh Kumar V. K.	Chemistry	Member
Dr. Vattavilavijayakumar	Zoology	Member
Dr. Ambika A.	Maths	Member

WOMEN STUDY UNIT (Statutory)

The cell focuses on the empowerment of women and gives special emphasis on addressing the issues faced by girls, who constitute a vast majority of the student population of our college. It works towards building confidence and inner strength among female students. The cell is headed by Dr. SIGMA G. R. (Dept. of English)

Name of the Faculty	Department	Duty assigned
Dr. Sigma G. R.	English	Convenor
Dr. Asha K.	English	Member
Smt. Shama Pillai	English	Member
Smt. ArathiLal	English	Member
Dr. S. Suprabha	Chemistry	Member
Dr. Jaimy K. B.	Chemistry	Member
Smt. AkhilaSree L.	Economics	Member
Dr. Deepa V.	Physics	Member
Dr. Simi K. G.	Physics	Member
Dr. Anupama M.	Malayalam	Member
Dr. R. SreejaSankar	Malayalam	Member
Dr. Ambika A.	Mathematics	Member
Dr. Mayadevi S.	History	Member
Dr. Ambili S.	History	Member
Dr. Raji Chandra M.	History	Member

GRIEVANCE REDRESSAL CELL (Statutory)

The college takes an active part in addressing the problems of the students and this cell works towards making students comfortable and gives them the freedom to share the issues they



may face on campus. The cell is headed by our Principal, Dr. V. M. ANANDAKUMAR (Head, Dept. of Hindi)

Name of the Faculty	Department	Duty assigned
Dr. V. M. Ananda Kumar	Principal	Chair person
Dr. Susmitha O. V.	Hindi	Member
Dr. V. Chitra Devi	History	Member

EQUAL OPPORTUNITY CELL

EOC is first introduced by the UGC in higher education institutions in 2012, with the objectives such as to oversee the effective implementation of policies and programmes for disadvantaged groups, to provide guidance and counselling with respect to academic, financial, social and other matters and to enhance the diversity within the campus.

Name of the Faculty	Department	Duty assigned
Dr. V. M. Ananda Kumar	Principal	Chair person
Dr. Shama Pillai	English	Convenor
Smt. Lekshmi P.	Commerce	Member
Dr. Sushama Raj R. V.	Botany	Member
Dr. Ratheesh Kumar V. K.	Chemistry	Member
Smt. Bindu Chandran V.	Political Science	Member

SC/ST/MINORITY CELL

With its motto of providing education for all and ensuring equality among all students, this cell works tirelessly towards addressing the problems of minority students. It is headed by Dr. NITHA L. P. (Dept. of Chemistry).

Name of the Faculty	Department	Duty assigned
Dr. Nitha L. P.	Chemistry	Convenor
Mr. Sanoop S.	Economics	Member
Dr. Ajitha Kumari O.	Tamil	Member
Dr. Ambili S	History	Member
Smt. Majari S	Zoology	Member



CAREER GUIDANCE AND COUNSELING

This cell plays an immense role in providing in-depth knowledge and hones the skills of students. It helps in channelizing their abilities and gives them the opportunity to make a wise career choice.

Name of the Faculty	Department	Duty assigned
Smt. Manjari S.	Zoology	Convenor
Mr. Ravisankar R. S.	Political Science	Member
Dr. Simi R. G.	Physics	Member
Smt. Arathi Lal	English	Member
Ms. Gayathri Menon	English	Member

STUDENTS AFFAIRS COMMITTEE

Everything regarding the welfare of students comes under the umbrella of this committee. The co-ordination of various programmes in college and the smooth functioning of the same comes under the purview of this committee. Dr. VATTAVILA VIJAYAKUMAR (HoD, Zoology Dept.) heads this Committee.

Name of the Faculty	Department	Duty assigned
Dr. Vattavila Vijayakumar	Zoology	Convenor
Dr. O. Ajitha Kumari	Tamil	Member
Dr. Nitha L. P.	Chemistry	Member
Smt. Srija Muraleedharan Nambiar	Economics	Member
Dr. Deepa B	Economics	Member
Dr. Jaya Kumar	History	Member
Dr. Bettymol Mathew	Malayalam	Member

GENDER JUSTICE FORUM

As the name suggests this forum compliments the activities of the Women's Cell but does not restrict itself to the problems of women alone but caters to the needs of students of both genders. It is headed by Dr. SUSHAMA RAJ R. V., (Dept. of Botany)



Name of the Faculty	Department	Duty assigned
Dr. Sushama Raj R. V.	Botany	Convenor
Mr. Sreejith P. V.	Political Science	Member
Ms. Gayathri Menon	English	Member
Dr. Gayathri Elayidom	Zoology	Member
Smt. Manjari S.	Zoology	Member
Dr. Sigma G. R.	English	Member

ICT INITIATIVES

With the development of technology, it is imperative to include its use within the classroom to facilitate more holistic learning. The ICT initiative takes care of these requirements in all the departments. It is headed by Dr. INDU M. KUTTY., (Dept. of Zoology)

Name of the Faculty	Department	Duty assigned
Dr. Indu M. Kutty	Zoology	Convenor
Dr. Sushama Raj R. V.	Botany	Member
Mr. Sanoop S.	Economics	Member
Mr. Vishnu Gopan	Commerce	Member
Ms. Lekshmi Menon	English	Member

CLMC FOR CBCSS

This refers to the College Level Monitoring Committee for the present Choice Based Credit and Semester System. This committee is responsible for forwarding the internal marks, attendance statements etc. received from the DLMC, or the department level monitoring committee to the University. It is headed by Dr. AMBIKA A. (Head, Dept. of Botany)

Name of the Faculty	Department	Duty assigned
Dr. V. M. Anandakumar	Principal	Parton
Dr. Ambika A.	Mathematics	Convenor
All HODs	Members	
Elected Councillors	Members	



GENERAL TIME TABLE COMMITTEE

Co-ordinating the time table of the classes of such a big college with numerous courses is undertaken by this committee of faculty members.

Name of the Faculty	Department	Duty assigned
Mr. Ravisankar R. S.	Political Science	Convenor
Smt. Anjali R.	English	Member
Smt. Shama Pillai	English	Member
Dr. Ajitha Kumari O.	Tamil	Member

INFORMATION OFFICER

The college has an officer who responds to any enquiry based on the R.T.I. Act. It is the responsibility of this teacher to provide the required information within the stipulated time.

Name of the Faculty	Department	Duty assigned
Dr. V. M. Ananda Kumar	Principal	Appellate
Dr. Unnithan S. S.	History	Public Information Officer
Dr. Sushama Raj R. V.	Botany	Asst., Public Information Officer

NODAL OFFICER

A group of teachers function as nodal officers who link the I.T. enabled services such as "SPARK , GAIN P.F. and others to the administrative system in the college.

Name of the Faculty	Department
Dr. Sushama Raj R. V.	Botany
Dr. Gayathri Elayidom	Zoology
Dr. H. Padmakumar	Physics
Dr. Pramod N.	History



ACADEMIC COMMITTEE

The academic committee, headed by Dr. VATTAVILA VIJAYAKUMAR, monitors the academic activities of the college. It prepares the academic calendar, general time table and holds meetings to make the academic audit in every semester.

Name of the Faculty	Department	Duty assigned
Dr. VattavilaVijayakumar	Zoology	Convenor
Dr. Sushama Raj R. V.	Botany	Member
Dr. Kalarani T. G.	Commerce	Member
Mr. Sreejith P. V.	Political Science	Member
Smt. Deepa D.	Mathematics	Member
Mr. Rakesh S.	Commerce	Member
Smt. Chithra Mohan	English	member
Dr. Jaya Kumar	History	Member

DISCIPLINE COMMITTEE

The discipline committee of the college ensures good conduct by the students within the campus. A committee headed by the Principal looks after all affairs relating to the disciplinary breaches of students and appropriate action is taken with the approval of the College Council. All Heads of departments are the ex-officio members of this committee.

Name of the Faculty	Department	Duty assigned
Mr. Ravisankar R. S.	Political Science	Convenor
Dr. Ambika A.	Maths	Co-Convenor
All HODs	Members	
Mr. Sanoop S.	Economics	Member
Mr. Vishnu P. S.	Economics	Member
Dr. Unnithan S. S.	History	Member
Dr. Ambili S.	History	Member
Dr. Raji Chandra M.	History	Member



ANTI NARCOTICS CELL

The Anti-Narcotics Cell of the college has been established for curbing drug trafficking and use of illegal substances inside the campus. An effective vigilant committee has been constituted to execute the functions of the cell and also to impart an awareness campaign against use of drugs in the campus.

Name of the Faculty	Department	Duty assigned
Smt. AkhilaSree L.	Economics	Convenor
Dr. Indu M. Kutty	Zoology	Member
Dr. Sushama Raj R. V.	Botany	Member
Dr. S. Suprabha	Chemistry	Member
Dr. Jaimy K. B.	Chemistry	Member
Smt. Manjari S.	Zoology	Member

LEGAL STUDIES CELL

The Legal Studies Cell has been established for the creation of awareness of legal rights and the manner of enforcement of these rights. The cell aims to catalyze the critical understanding of civil society under the legal framework

Name of the Faculty	Department	Duty assigned
Dr. Pramod N.	History	Convenor
Dr. Gayathri Elayidom	Zoology	Member
Mr. Ravisankar R. S.	Political science	Member
Smt. Gayathri Menon	English	Member
Ad. Rajarajan	Commerce	Member

RESEARCH COMMITTEE

The committee aims at supporting the researchers with providing information and forwarding the proposals to the supporting agencies. The research committee is looked after by Dr. GAYATHRI ELAYIDAM U.



Name of the Faculty	Department	Duty assigned
Dr. Gayathri Elayidom	Zoology	Convenor
Dr. Sushama Raj R. V.	Botany	Member
Dr. H. Padmakumar	Physics	Member
Dr. Bettyamol Mathew	Malayalam	Member
Dr. Kalarani T. G.	Commerce	Member
Dr. Deepa V.	Physics	Member
Dr. Simi R. G.	Physics	Member
Ms.Lekshmi Menon	English	Member
Ms.Parvathy G.	English	Member
Ms.Gayathri Menon	English	Member

ADVANCE LEARNERS FORUM

Advance Learners Forum is a platform of brightest students to gather together, to celebrate advanced learning. It provides the opportunity to spark students interests in thinking about their goals and future dreams even further. It aims to guide those students who dreaming high. The forum provides civil service exam coaching, NET Coaching, etc.

Name of the Faculty	Department	Duty assigned
Smt. Aswathy G.	English	Convenor
Dr. Anupama M.	Malayalam	Member
Dr. Maya Devi S.	History	Member
Smt. Srija Muraleedharan Nambiar	Economics	Member
Smt. Bindu Chandran V.	Political Science	Member
Smt. Deepa D.	Maths	Member
Dr. Simi R. G.	Physics	Member
Ms. Avija A. V.	Chemistry	Member
Ms. Renjini R. L.	Botany	Member
Smt. Manjari S.	Zoology	Member
Dr. Remya Krishnan G. R.	Commerce	Member



P.G. FORUM

Post Graduate Forum has been established as an open forum to all Post Graduate students of our college to discuss their studies, works in progress, practice conference papers, test out project ideas, share news etc. Normally the forum meets once in every week.

Name of the Faculty	Department	Duty assigned
Ms. Lekshmi Menon	English	Convenor
Smt. Aswathy G	English	Member
Smt. Raji Chandra	History	Member
Dr. Ambili S.	History	Member
Smt. Sumitha R	Commerce	Member
Dr. Gopika G. G.	Commerce	Member
Mr. Sanoop S.	Economics	Member
Smt. Akhilasree L	Economics	Member

OPEN COURSE

Open Course means a course which can be selected by a student according to his/her choice of interest. It is an optional course; a specialized academic discipline hovering around the frontiers of the core subject. Dr. AMBILI S. (Dept. of History) acts as the Co-ordinator of Open Course.

Name of the Faculty	Department	Duty assigned
Dr. Ambili S.	History	Convenor
Smt. Shama Pillai	English	Member
Dr. Simi K. G.	Physics	Member
Mr. Rakesh S.	Commerce	Member
Smt. BinduChandran V	Political Science	Member

REMEDIAL COACHING

As the name suggests the remedial coaching aims at bridging the gaps in the teaching learning process. The students who are not



able to perform well in their academic activities are supported by the faculty.

Name of the Faculty	Department	Duty assigned
Smt. Raji Chandra M.	History	Convenor
Ms. Athira C. R.	English	Member
Dr. R. SreejaSankar	Malayalam	Member
Asha K. Francis	Economics	Member
Mr. Sreejith P. V.	Political Science	Member
Ms.Aswathy J. S.	Maths	Member
Mr. Satheesh R.	Physics	Member
Dr. Jagadeesh	Chemistry	Member
Dr. Sushama Raj R. V.	Botany	Member
Dr. Indu M. Kuty	Zoology	Member
Dr. Manjula K. G.	Commerce	Member

ETHICS COMMITTEE

The College Ethics Committee is responsible for maintaining effective procedures for ensuring good ethics in Academic, Personal and Research within the College. It includes the ability to discern right from wrong, good from evil, and the commitment to do what is right, good and proper for each individual within the College.

Name of the Faculty	Department	Duty assigned
Dr. Saritha S.	Economics	Convenor
Dr. Gayathri Elayidom	Zoology	Member
Dr. Sushama Raj R. V.	Botany	Member
Dr. S. Suprabha	Chemistry	Member
Dr. Jaimy K. B.	Chemistry	Member



COMMITTEE FOR DIFFERENTLY ABLED AND ELDERLY PERSONS

Name of the Faculty	Category	Duty assigned
Mrs. Arathi Lal.B	Faculty	Convenor
Mr. Santhoshkumar.R	Faculty	Member
Dr.Bettymol Mathew	Parent	Member
Mr. Jayakumar. S	Parent	Member
Mr. Anilkumar.G	Office Staff	Member
Mrs. Haripriya. P	Office Staff	Member
Miss. Sivakami. S.	Student	Member
Miss. Anjana J.L	Student	Member

COLLEGE CALENDAR/HANDBOOK COMMITTEE

A committee is constituted every year for the purpose of preparing a Handbook and Calendar for the College Students and Faculties.

Name of the Faculty	Department	Duty assigned
Dr. Sushama Raj R. V.	Botany	Convenor
Dr. VattavilaVijayakumar	Zoology	Member
Dr. Ambika A.	Mathematics	Member
Mr. Ravisankar R. S.	Political Science	Member
Ms. Gayathri Menon	English	Member
Dr. R. Sreeja Sankar	Malayalam	Member

PARENT TEACHERASSOCIATION (PTA)

An association of parents and teachers has been organised on 19/08/1979 with a view to improve the discipline, progress and the successful functioning of the college and to bring in complete liaison with teachers and the taught and the parents and guardians. All guardians and teachers will be members of the Association. The Principal of the college is the President and **Dr. SUSHMA RAJ R.V** (Dept. of Botany) is the PTA Secretary.



Each Department convenes class-wise parent-teacher meetings twice a year to exchange views on students performances, their weaknesses and strengths. Such meetings improve the general performance of the Departments and the college. The PTA is very active in the college. It attempts to earnestly resolve the shortcomings of the institution. The PTA executive periodically meets to assess its function, and proposes the developmental activities to be carried out in the campus. Annual general body meetings are held in March every year, and the executive body is also elected as per the rules. Cash awards are given to the students who pass the final year B.A. /B.Sc. / B.Com./ P.G. examination from the college securing the highest marks in each of the main subjects of study, who excel in Sports and Arts by the PTA.

TUTORIAL SYSTEM

A well-organized tutorial system is run in the College which aims at extending individual attention to every student. Last hour of the 20th of every calendar month or the day before working day will be the tutorial hour. A group tutor looks after the affairs of the students of a class. A healthy rapport is expected to be built between each student of the group and the tutor. This may lead to imparting proper guidance to the needy. Group tutors give counselling individually and monitors the academic performance of each student and evaluate his/her skills regularly. Through this system, the overall performance of each student is closely monitored and intimated to the parents.



Department	Degree (BA/B.Sc./B.Com)			PG (M.A/M.Com)	
	1 st Year	2 nd Year	3 rd Year	1 st Year	2 nd Year
English	Shama Pillai	Saranya K.V.	Gayathri Menon	Dr.Sigma G.R.	Lakshmi Menon
	Chithra Mohan	Arathy Lal	Aswathy G		
Malayalam	Dr. Anupama. M.	Dr.Sreeja sankar	Dr.Akhila S.Nair		
History	Dr.Raji Chandra M	Dr. Ambi. S.	Dr.R.Jaya kumar	Dr.Mayadevi.S.	Dr.Pramod. N.
Economics	Vishnu P. S	Dr. Deepa B.	Santhosh kumar R	Saritha S.	Akhilasee. L.
Political Science	Binduchandran V.	Ravisankar. R.S.	Sreejith P. V.		
Mathematics	Deepa D	Aswathy J. S.	Dr.Ambika A.		
Physics	Dr. Simi K. G.	Dr. Deepa V.	Satheesh R.		
Chemistry	Dr.S.Suprabha	Ms. Manju M. J	Dr. Nitha L. P.		
Botany	Dr. Shibu krishnan.K	Dr. Remeshkumar.S	Dr.Sushama Raj.R.V.		
Zoology	Dr. Gayathri U. Elayidom	Dr. Indu M. Kutty	Manjari S.		
Commerce	Dr.Manjula K.G Sumitha.R	Dr. Kalarani T.G. Dr. Remya Krishnan.G	Vishnu Gopan Rakesh.S	Dr.Gopika G.G	Lekshmi.P



SOCIAL SERVICES/EXTENSION ACTIVITIES

NATIONAL CADET CORPS (NCC)

In order to inculcate national spirit and discipline among students, NCC army was started in our college from past 40 years. The college NCC comprises both Senior Division Cadets (Boys) and Senior Wing Cadets (girls). The college NCC Company holds number 160 which comes under 4 Kerala Battalion of Kerala and Lakshadweep Directorate. The National Cadet Corps in India is a voluntary organization which recruits cadets from high schools, colleges and Universities all over India. The cadets are given basic military training in small arms and parades. The officers and cadets have no liability for active military service once they complete their course but are given preference over normal candidates during selection based on the achievements in the corps. Based on the aims of NCC, the VTMNSS College, Dhanuvachapuram unit has laid down a Training Syllabus for the cadets under 4Kerala battalion Neyyattinkara unit. The syllabus covers a period of three years. The training schedule planned for the cadets ensure that the benefit of the organization reaches the maximum number of cadets.

NCC Officer : Mr. SANTOSH KUMAR R (Dept. of Economics)

NATIONAL SERVICE SCHEME (NSS)

National Service Scheme, under the Ministry of Youth Affairs & Sports, Govt. of India, is a voluntary association of young people in Colleges, Universities and at +2 level which was launched in Gandhiji's Centenary year, 1969 with a view to develop students personality through community service. Two units of the National Service Scheme have been functioning in our college since 1972. The sanctioned strength of volunteers is 200 and the membership is open to both boys and girls. After successful completion of two years of service under the scheme, a volunteer is entitled a certificate issued by the Vice Chancellor, University of Kerala. The certificate enables the volunteer weightage for competitive examinations and in admission to higher studies. They are also eligible for grace marks (2% of III and IV semester total marks, which could be added to any of the respective semester papers).



The NSS symbol is embossed on the NSS badge. The NSS volunteers wear the badge while undertaking any programme of community service. NSS is 'NOT ME BUT YOU.' This reflects the essence of democratic living and upholds the need for selfless service. It underlines that the welfare of an individual is ultimately dependent on the welfare of society on the whole. NSS volunteers demonstrate this motto by keeping our campus „Plastic Free since 2014-15.

Programme Officers:

Smt AKHILASREE L (Dept. Economics)

Dr S S UNNITHAN (Dept. of History)

NEW INITIATIVES

(Dept. OF Higher Education, Govt. of Kerala)

SCHOLAR SUPPORT PROGRAMME (SSP)

The Scholar Support Programme aims at imparting personalized additional support to the needy through tutorials, study materials, additional lectures, question banks and interactive sessions, formation of Quality circles in the colleges for the programme, dissemination of classes through Personal and Web based modes etc. The Directorate of Collegiate Education is implementing the Programme. Funds are allotted to colleges for the implementation of the programme for 50 selected students of the college from every year. The students have to be made aware of the program and applications invited from them and selection done by the college. The candidates selected under the program will be from the first, second and third year of the undergraduate programme. Students who have less than 60% aggregate marks in the qualifying examination and who need some additional support in identified subjects are included in the programme. If it is not possible to identify such students, the students having the lowest percentage of marks in the qualifying examination from the applicants will be selected. Classes are engaged by the faculty of the College itself. The Programme has a college level co-ordinator. The College Council functions as a Monitoring Committee for the Programme and meets once in two months at least to evaluate the progress of the Programme.



Name of the Faculty	Department	Duty assigned
Dr. Kalarani T. G	Commerce	Coordinator
Smt. Chithra Mohan	English	Mentor 1 st Year
Vaishnavi	Economics	Mentor 1 st Year
Dr. R. Jayakumar	History	Mentor 1 st Year
Smt. Deepa D.	Maths	Mentor 1 st Year
Dr. Sushama Raj R. V.	Botany	Mentor 1 st Year
Smt. Aswathy G.	English	Mentor 2 nd Year
Smt. Bindu Chandran V.	Political Science	Mentor 2 nd Year
Ms. Avija	Chemistry	Mentor 2 nd Year
Dr. Gayathri Elayidom U.	Zoology	Mentor 2 nd Year
Mr. Rakesh S.	Commerce	Mentor 2 nd Year

WALK WITH THE SCHOLAR PROGRAMME (WWS)

The scheme proposes to arrange specialized mentoring programs for students in Under Graduate Programs in Arts, Science and Commerce and to provide guidance for their future. The scheme introduces the idea of mentoring and builds on the concept of mentor as a "Guide" and "Friend". The students can opt the scheme voluntarily. It will be open for all students entering the first year of the Under Graduate Programme of Study. The scheme aims at giving necessary orientation to the needy to prepare them for employment and give them necessary guidance; motivation and mental support to identify appropriate areas for higher study as well as employment. The mentoring scheme should be planned to identify the opportunities available for the scholars, the areas suitable for them.

Name of the Faculty	Department	Duty assigned
Smt. Saranya K.P.	English	Coordinator
Manjary S	Zoology	Mentor 1 st Year
Vishnu P.S.	Economics	Mentor 1 st Year
Gopika G.G.	Commerce	Mentor 1 st Year
Chithra Devi	History	Mentor 1 st Year



Sreeja Sankar	Malayalam	Mentor 1 st Year
Dr. Deepa V	Physics	Mentor 2 nd Year
Dr.Ambili S	History	Mentor 2 nd Year
Saritha S	Economics	Mentor 2 nd Year
Parvathy G	English	Mentor 2 nd Year
Dr. Sushama Raj R.V.	Botany	Mentor 2 nd Year

CO-CURRICULAR ACTIVITIES/CBCSS CLUBS

Academics is seen as the prime focus of an institution, but at VTM NSS College everything is taken a step further as the range of co-curricular activities undertaken ensures that students are provided with an atmosphere that is truly holistic. In order to develop a sense of responsibility and provide a wider scope of development, a number of clubs are offered. Students can choose the ones they are most attuned to and the activities undertaken go a long way towards developing their personalities. The General Coordinator of Club Activities in the college is **Dr. SUPRABHA.S** from the Department of Chemistry.

The clubs offered are:

DEBATE CLUB: This helps students excel in the art of rhetoric, in putting across their points forcefully and in convincing others of the strength of their arguments. It prepares students by regularly conducting debates on a range of current topics and also trains them in the art of the effective use of words and body language.

Name of the Faculty	Department	Duty assigned
Dr. Gopika G. G.	Commerce	Convenor
Smt. Saritha S.	Economics	Member
Ms.Parvathy G.	English	Member
Smt. Chithra Mohan	English	Member
Smt. Sreeja T. G.	Chemistry	Member

HEALTH CLUB: In a fiercely competitive world where students are often under great physical and mental stress, this club provides



events and methods to manage all this with ease. It organises seminars, talks, discussions, workshops and programmes that help students find an inner core of strength.

Name of the Faculty	Department	Duty assigned
Mr. Vishnu P. S.	Economics	Convenor
Dr. Asha K.	English	Member
Dr. VattavilaVijayakumar	Zoology	Member
Dr. GayathriElayidom	Zoology	Member
Dr. Indu M. Kutty	Zoology	Member
Smt. Manjari S.	Zoology	Member

HUMAN RIGHTS FORUM: Education becomes effective only when it is coupled with a deep sense of social commitment and this forum ensures that students understand the breadth and scope of human rights and are able to raise their voices when these rights are compromised. Discussions on current issues help them in formulating their own ideas.

Name of the Faculty	Department	Duty assigned
Mr. Sreejith P. V.	Political Science	Convenor
Smt. Shama Pillai	English	Member
Dr. Maya Devi S.	History	Member
Dr. Sigma G. R.	English	Member
Dr. Ambili S.	History	Member
Dr. Unnithan S. S.	History	Member
Dr. Raji Chandra M.	History	Member
Smt. BinduChandran	Political Science	Member

LITERARY CLUB: This club is a joint endeavor of the language departments and aims at honing the literary talents of students. It conducts competitions in essay, poetry and short story writing and thus opens a wide vista for students who have such abilities.



It aims at developing the students ability to channel their thoughts into effective writing.

Name of the Faculty	Department	Duty assigned
Ms. Parvathi G.	English	Convenor
Dr. Asha K.	English	Member
Dr. Susmitha O. V.	Hindi	Member
Dr. Ajitha Kumai O	Tamil	Member
Smt. Shama Pillai	English	Member
Dr. Sigma G. R.	English	Member
Ms. Gayathri Menon K.	English	Member
Ms. Saranya K. V.	English	Member
Ms. Aswathy G.	English	Member
Dr. Bettymol Mathew	Malayalam	Member
Dr. Gopika G. G.	Commerce	Member
Smt. Aswathy V.	History	Member

MEDIA CLUB: The biggest force of the modern times is undoubtedly the media and through its activities this club seeks to educate students about this multifarious industry. Under the aegis of this club, weekly news updates, favorite songs of each Department and campus news are broadcast over the public address system once a week adding magic to life on campus.

Name of the Faculty	Department	Duty assigned
Smt. Arathi Lal	English	Convenor
Dr. Asha K.	English	Member
Dr. Susmitha O. V.	Hindi	Member
Smt. Shama Pillai	English	Member
Dr. Pramod N.	History	Member
Dr. Manjula K. G.	Commerce	Member
Smt. Sumitha R.	Commerce	Member
Mr. Ravisankar R. S.	Political Science	Member
Ms. Aswathy V.	History	Member



NATURE/ECO CLUB: The main aim of this club is to open the eyes of members to the wonders of the natural world and educate them on the necessity and practice of sustainable development. Embracing a holistic life by adopting eco-friendly ways of living is also a principal aim of this club as students realise the inter dependency of the whole of nature.

Name of the Faculty	Department	Duty assigned
Smt. Saranya K. V.	English	Convenor
Dr. Remesh Kumar S.	Botany	Member
Dr. AjithaKumari O.	Tamil	Member
Dr. H. Padmakumar	Physics	Member
Mr. Satheesh R.	Physics	Member
Dr. Deepa V.	Physics	Member
Dr. Simi K G.	Physics	Member
Smt. Saritha S.	Economics	Member
Smt. AkhilaSree L.	Economics	Member
Smt. Manjari	Zoology	Member
Smt. Anjali R.	English	Member
Dr. Manjula K. G.	Commerce	Member
Smt. Sumitha R.	Commerce	Member
Smt. Nisha S. R.	Botany	Member

PERFORMING ARTS: Kerala is a state that has a vibrant tradition of performing arts and a firm footing in one s culture is one of the primary ways of building a good personality. Through the activities of the club, members are educated about the art forms and are introduced to performers and their lives.

Name of the Faculty	Department	Duty assigned
Dr. R. SreejaSankar	Malayalam	Convenor
Dr. Bettymol Mathew	Malayalam	Member
Dr. Anupama M.	Malayalam	Member
Ms.Gayathri Menon K.	English	Member



Ms.Saranya K. V.	English	Member
Smt. ArathiLal	English	Member
Dr. Gopika G. G.	Commerce	Member

SCIENCE CLUB: Through its activities this club seeks to instill in students a scientific temperament. The pursuit of scientific knowledge is encouraged through quizzes, projects, debates and seminars. Expert lectures are also arranged so that their horizons are widened.

Name of the Faculty	Department	Duty assigned
Ms. Manju M.J	Chemistry	Convenor
Dr. Ratheesh Kumar V. K.	Chemistry	Member
Dr. VattavilaVijayakumar	Zoology	Member
Dr. H. Padmakumar	Physics	Member
Mr. Satheesh R.	Physics	Member
Smt. Deepa D.	Mathematics	Member
Dr. Jaimy K. B.	Chemistry	Member
Ms.Renjini R. L.	Botany	Member
Smt. Nisha S. R.	Botany	Member

SPORTS CLUB: This club aims to develop the sports abilities and the knowledge about various forms of sport among its members. It works tirelessly towards bringing about a greater interest, skill and awareness about the world of sport.

Name of the Faculty	Department	Duty assigned
Dr. Sandy Nair	Physical Education	Convenor
Dr. Deepak S.S.	Physical Education	Member
Dr. H. Padmakumar	Physics	Member
Mr. Sreejith P. V.	Political Science	Member
R. Jaya Kumar	History	Member
Mr. Rakesh S.	Commerce	Member



Dr. Pramod N.	History	Member
Mr. Ravisankar R. S.	Political Science	Member
Mr. Vishnu Gopan	Commerce	Member

FILM & THEATRE CLUB: Drama and Films are the best ways to express certain key social issues. The relevance of theatre in conveying messages is emphasized through preparing short skits on current issues and the various component parts of theatre are discussed in detail. Films also inspire college students highly. There are lots of good documentaries that show you the actual reality.

Name of the Faculty	Department	Duty assigned
Smt. Chithra Mohan	English	Convenor
Smt. Remya Krishnan	Commerce	Member
Ms.Aswathy V.	History	Member
Ms.Aswathy J. S.	Maths	Member
Dr. Anupama M.	Malayalam	Member

PEOPLES PLANNING PROGRAMME

Name of the Faculty	Department	Duty assigned
Smt. BinduChandran V.	Political Science	Convenor
Smt. Sreejith P. V.	Political Science	Member
Mr. Ravisankar R. S.	Political Science	Member
Mr. Vishnu Gopan	Commerce	Member
Dr. Deepa B.	Economics	Member

ENVIRONMENTAL ACTIVITIES

Name of the Faculty	Department	Duty assigned
Smt. Deepa D.	Maths	Convenor
Smt. AkhilaSree L.	Economics	Member
Mr. Vishnu P. S.	Economics	Member



Dr. R. Jaya Kumar	History	Member
Dr. Jaimy K. B.	Chemistry	Member
Dr. S. Suprabha	Chemistry	Member
Mr. Satheesh R.	Physics	Member
Smt. Anjali R.	English	Member
Smt. Saranya K. V.	English	Member
Smt. BinduChandran V.	Political Science	Member
Ms.Renjini R. L.	Botany	Member

COMMUNITY HEALTH ACTIVITY

Name of the Faculty	Department	Duty assigned
Dr. Deepak S.S.	Phy. Edn.	Convenor
Ms. Manju M.J.	Chemistry	Member
Mr. Satheesh R.	Physics	Member
Smt. Manjari S.	Zoology	Member
Mr. Santhosh Kumar R.	Economics	Member

KERALA STATE LITERACY MISSION

Name of the Faculty	Department	Duty assigned
Mr. Ravisankar R. S.	Political Science	Convenor
Smt. Shama Pillai	English	Member
Dr. Sushama Raj R. V.	Botany	Member
Mr. Sreejith P. V.	Political Science	Member
Dr. Simi K G.	Physics	Member
Smt. BinduChandran V.	Political Science	Member



COMMUNITY BASED ACTIVITIES

Name of the Faculty	Department	Duty assigned
Smt. Anjali R.	English	Convenor
Mr. Sreejith P. V.	Political Science	Member
Mr. Ravisankar R. S.	Political Science	Member
Smt. Lekshmi P.	Commerce	Member
Smt. Bindu Chandran V.	Political Science	Member

PLANNING FORUM

Name of the Faculty	Department	Duty assigned
Smt. Lekshmi P.	Commerce	Convenor
Dr. Pramod N.	History	Member
Mr. Ravisankar R. S.	Political Science	Member
Dr. Deepa B.	Economics	Member
Mr. Santhosh Kumar R.	Economics	Member

OTHER CLUB EXTENSION ACTIVITIES

CIVIL SERVICE CLUB

Name of the Faculty	Department	Duty assigned
Dr. Kalarani T. G	Commerce	Convenor
Mr. Sreejith P. V.	Political Science	Member
Ms. Lekshmi Menon	English	Member
Dr. Simi R. G.	Physics	Member
Mr. Vishnu P. S.	Economics	Member



ENTREPRENEURSHIP DEVELOPMENT (ED) CLUB

(Dept. of Commerce):

The Department of Industries and Commerce, Government of Kerala, in association with Education Department formulated a scheme to set up “Entrepreneurship Development Clubs” in schools and colleges of the State to inculcate “Entrepreneurship Culture”, amongst youth and equip them with the skills, techniques and confidence to act as torch-bearers of “Enterprise” for the new generation. The ED Club started its functioning with the mission “To create wealth and employment commensurate with unlimited natural and immense human resource potential of Kerala by developing entrepreneurship in the youth.”

VISHNU GOPAN (Convener), Department of Commerce

Members - All Faculties of Commerce Department

BIRDS CLUB INTERNATIONAL (Dept. of Zoology):

The Dept. of Zoology in association with Jayaraj Foundation started a club with the mission to protect and preserve nature and to further the welfare of all individuals through art, sports and compassion. Birds Club International is a project initiated by the well-known film director Mr. JAYARAJ under the umbrella of Jayaraj Foundation. The club which came into being in 2010 was piloted in a few schools and colleges in Kerala.

Dr. GAYATHRI ELAYIDAM U (Convener),

Department of Zoology

Members - All Faculties of Zoology Department

BHOOMITRA SENA CLUB (Dept. of Botany):

The main aim of this club is to open the eyes of members to the wonders of the natural world and educate them on the necessity and practice of sustainable development. Embracing a holistic life by adopting eco-friendly ways of living is also a principal aim of this club as students realise the inter dependency of the whole of nature.

Dr. REMESH KUMAR S. (Convener), Department of Botany

Members - All Faculties of Botany Department



BIODIVERSITY CLUB (Dept. of Zoology & Botany):

The intention behind the institution of the club is to have a very close acquaintance with and to admire at the multiplicity of the Mother Nature. The club seeks to interact with the scientific community and to contribute to the student's educational growth, recreational needs, and personal development. The members of the club will engage in maintaining the natural diversity of the campus.

Smt. Manjary.S. (Convener), Department of Zoology

Members - All Faculties of Zoology & Botany Departments

PARLIAMENTARY LITERARY CLUB (Dept. of Political Science):

Parliamentary Literature Club (PLC) is an initiative for strengthening the roots of parliamentary democracy by creating in the young generation awareness of responsible citizenship, democratic values and adult franchise.

Mr. SREEJITH P.V. (Convener), Department of Pol. Science,

Members - All Faculties of Political Science Department

URJA KIRAN CLUB (Dept. of Physics):

The objective of Urja Kiran Club is to create awareness among students and equip them for efficient management of all forms of energy, to promote energy efficiency and energy conservation and to develop new sources of energy as well as novel energy technologies with a view to increasing the production and facilitating the use of energy on a sustainable basis.

Dr. SIMI K. (Convener), Department of Physics,

Members - All Faculties of Physics Department



CONVENORS/ COORDINATORS/ NODAL OFFICERS

Sl. No	Name of the body	Convenor/Coordinator/ Nodal officer
01	WWS	Smt. Saranya K. P.
02	SSP	Dr. Kalarani T. G.
03	AKHES	Dr. Sushama Raj R. V.
04	RUSA	Dr. Ratheesh Kumar V. K.
05	NIRF	Dr. Deepa V.
06	AIESHA	Dr. Indu M. Kutty
07	SWAYAM	Dr. Sushama Raj R. V.
08	Bhoomithrasena	Dr. Ramesh Kumar S.
09	Biodiversity Club	Smt. Manjari S.
10	International Bird Club	Dr. Gayathri Elayidom U.
11	CBCSS Clubs	Dr. Suprabha.S
12	NCC	Mr. Santhosh Kumar
13	NSS	1. Smt. Akhilasree L. 2. Dr. Unnithan S. S.
14	Admission Committe	1. Dr. Sushama Raj R.V. 2. Mr. Vishnu P.S.

SCHOLARSHIPS & AWARDS

A. NSS KANAKA JUBILEE LOAN SCHOLARSHIP

The objective of the scholarship is to provide an opportunity to poor and deserving students of outstanding merit to engage themselves in college education.

Rules of Award

- The scholarship is open only to students of outstanding ability and who are really in need of financial help to pursue further studies in the N.S.S. Colleges.
- The awards are tenable at any of the N.S.S. Colleges for Degree courses.
- Application forms can be obtained from the office of the General Secretary; N.S.S. Application in the prescribed form with the necessary enclosures should reach the General Secretary not later than the date prescribed in the advertisement made every year.



B. MANNAM NIDHI N.S.S. LOANS SCHOLARSHIP

The objective of the scholarship is to provide an opportunity to young and deserving students of outstanding merit to engage themselves in advanced studies and research. The committee has instituted a few scholarships not more than five, to be awarded every year. The value of the scholarship will vary according to the course for which they are offered.

Rules of Award

- The scholarship is open only to students of outstanding ability and who pass from N.S.S. institutions who are really in need of financial help to proceed with their studies. Those who secure minimum 60% marks in the subjects concerned in the qualifying examination will be considered.
- Application forms can be obtained from the office of the General Secretary, N.S.S. Application in the prescribed form with the necessary enclosures should reach the General Secretary not later than the date prescribed in the advertisement made every year.

C. PROF. K.N. NARAYANA KURUP ENDOWMENT AWARD

Instituted by K. Narayan Kurup Endowment Committee to be awarded every year to the Final Year B.Sc., Physics Main student of this college who scores the highest marks for the main and subsidiary subjects taken together at the University Examinations.

D. DR. S.V. SATHEESAN NAIR MEMORIAL ENDOWMENT

Instituted in memory of Dr. S.V. Satheesan Nair who was a former student of this college. An amount of Rs.20,000/- has been contributed by the members of his family. The annual interest accruing on this amount is equally divided among two students, one each from Botany and Zoology main, who score the highest marks in the B.Sc. Degree Examination every year from this college.

E. P.T.A AWARDS AND PRIZES

Cash awards are given to the students who pass the final year B.A./B.Sc./ B.Com./P.G. examination from the college securing the highest marks in each of the main subjects of study who excel in sports and Arts by the PTA.



B.A/B.Sc./B.Com FIRST DEGREE PROGRAMME

Language Course and Foundation Course & Addl. Language in Semester I-IV

BA/B.Sc.

Sem No.	Course Code	Course Name
I	EN 1111.1 EN 1121 ML 1111.1 HN 1111.1 TM 1111.1	Listening, speaking and Reading Writings on Contemporary Issues. മലയാള കവിത കാവ്യമാലിക Prose and grammar Puzhangu Tamil
II	EN 1211.1 EN 1212.1 ML 1211.1 HN 1211.1 TM 1211.1	Environmental studies Modern English Grammer & Usage ഗദ്യസാഹിത്യം (ഗദ്യമാലിക) Fiction, Short Story & Novel Ilakkia Tamil
III	EN 1311.1 ML 1311.1 HN 1311.1 TM 1311.1	Writing and Presentation Skill & ദൃശ്യകലാസാഹിത്യം(ദൃശ്യഭാരതി) Poetry & Grammar Tamilar Naagarigamum Panpadum
IV	EN 1411.1 ML 1411 HN 1411.1 TM 1411.1	Readings in Literature ആശയവിനിമയം, സർഗ്ഗാത്മക രചന, ഭാഷാവബോധം Tamil



B.Com.

Sem No.	Course Code	Course Name
I	EN 1111.2 ML 1111.1 HN 1111.1 TM 1111.2	Listening, speaking and Reading നോവൽ, നാടകം, സഞ്ചാരസാഹിത്യം Prose, Commercial Hindi and Letter Writing Ikkala Tamil-1
II	EN 1211.2 ML 1211.2 HN 1211.2 TM 1212.2	Modern English Grammar & Usage കവിത, കഥ, ഉപന്യാസം, വിവർത്തനം Poetry Translation Technical Terminology & Communication Ikkala Tamil-2
III	EN 1311.2	Writing and Presentation Skill
IV	EN 1411.2	Readings in Literature



1. B.A English (Subject code 130)

Sem No.	Course Code	Course Name
I	EN 1141	Reading Poetry
	EN 1131	History of English Literature 1
	PS 1131	Introduction to Political Science
II	EN 1241	Reading Drama
	EN1231	History of English Literature 2
	PS 1231	Indian Government and Politics
III	EN 1341	Reading Fiction
	EN 1342	20th Century Malayalam Literature in English
	EN1331	Translation
	PS 1331	History of English Literature 3 Public Administration
IV	EN 1441	Reading Prose Foundation Course 2
	EN 1421	Foundation Course 2 Informatics
	EN1431	Complementary Course 7
	PS 1431	History of English International Politic
	EN 1431.3	English for Media
V	EN 1541	Literary Criticism
	EN 1542	Indian Literature in English
	EN 1543	Film Studies
	EN 1544	Linguistics and Phonetics
	EN 1545	Post Colonial Literatures in English
	EN 1551.	Communicative applications in English
VI	EN 1641	World classics
	EN 1642	Methodology and perspectives of Humanities
	EN 1643	English for the Media
	EN 1644	Women's Writing
	EN 1661.1	Translation Studies (Elective Course)
	EN 1645	Project



2. B.A Malayalam (Subject code 115)

Sem No.	Course Code	Course Name
I	ML 1141 ML 1131 SK 1131.2	നോവൽ- ചരിത്രവും പാഠവും കേരള സംസ്കാരം ഭാഗം സംസ്കൃതം 1
II	ML 1241 ML 1231 SK 1231.2	നാടകം: ചരിത്രം, പാഠം, പ്രയോഗം കേരള സംസ്കാര ഭാഗം 2 സംസ്കൃതം 2
III	ML 1321 ML 1341 ML 1331 SK 1331.2	ആധുനിക സാങ്കേതിക വിദ്യയും മലയാള ഭാഷാ പഠനവും സാഹിത്യ സിദ്ധാന്തങ്ങൾ പൗരസ്ത്യവും പാശ്ചാത്യവും പരിസ്ഥിതി സിദ്ധാന്തവും ആവിഷ്കാരവും സംസ്കൃതം 3
IV	ML 1441 ML 1442 ML 1431 SK 1431.2	മലയാള കവിത പൂർവ്വഘട്ടം (ഉദയഭാരതി) മലയാള സാഹിത്യ നിരൂപണം ദളിതെഴുത്ത് പെണ്ണെഴുത്ത് സിദ്ധാന്തവും ആവിഷ്കാരവും സംസ്കൃതം 4
V	ML 1541 ML 1542 ML 1543 ML 1544 ML 1545	ഭാഷാ ശാസ്ത്രം, ഭാഷാ ചരിത്രം ചെറുകഥാപഠനം വിവർത്തനം: സിദ്ധാന്തവും പ്രയോഗവും ജീവചരിത്രം, ആത്മകഥ, യാത്രാനുഭവം തിരക്കഥയും സിനിമയും
VI	ML 1641 ML 1642 ML 1643 ML 1644 ML 1661.4 ML 1665	മാധ്യമലോകം മലയാള വ്യാകരണം മലയാള കവിത: ഉത്തരഘട്ടം നാടോടി വിജ്ഞാനീയം തിരക്കഥാരചന : തത്വവും, പ്രയോഗവും Project / Dissertation



4. B.A Economics (Subject code 150)'

Sem No.	Course Code	Course Name
I	EC 1141 PS 1131 HY 131.1	Methodology and Perspectives of Social Sciences Introduction to Political Science History of Modern India (1857-1900)
II	EC 1241 PS 1231 HY1231.1	Methodology of Economics Indian Government and Politics History of Modern India (1901-1920)
III	EC 1321 EC 1341 PS 1331 HY1331.1	Foundation Course II Informatics. Micro Economics II Public Administration History of Modern India (1921-47)
IV	EC 1441 EC 1442 PS 1431 HY 431.1	Basic Tools for Economics I Macro Economics II International Politics History of Contemporary India (after 1948)
V	EC 1541 EC 1542 EC 1543 EC 1544 EC 1545	Money and Modern Banking Macro Economics II Economics of Growth and Development Indian Economy Public Economics
VI	EC 1641 EC 1642 EC 1643 EC 1644 EC 655.2 EC 1645	Kerala Economy Financial Economics Basic Tools for Economics International Economics Industrial Economics Project/Dissertation



5. B.A History (Subject code 140)

Sem No.	Course Code	Course Name
I	HY 1141 PS 1131 EC 1131	Methodology and perspectives of social sciences Introduction to Political Science Foundations of Economic Theory
II	HY1241 PS 1231 EC 1231	Cultural formation of the pre modern world Money and banking Indian Government and Politics Money and banking
III	HY 1321 HY 1341 PS 1331 EC 1331	Foundation course ii - informatics Evolution of the Early Indian Society and Culture Public Administration Public Finance & Trade
IV	HY 1441 HY 1442 PS 1431 EC 1431	Medieval India : socio-cultural processes History of modern world - part 1 International Politics Indian Planning and Economic Development
V	HY1541 HY1542 HY1543 HY1544 HY1545 HY1551.2	Major trends in Indian historical thoughts and writings Colonialism and resistance movements in India History of modern world - part 2 History of pre-modern Kerala Making of Indian nation Mechanics of project & writing Study tour An Introduction To Archeology Open Course
VI	HY1641 HY1642 HY1643 HY1644 HY1661 HY1645	Making of modern Kerala Major trends in Indian historical thought and writings Contemporary India Twentieth century revolutions Introduction to archaeology Project/dissertation



6. B.A Political Science (Subject code 145)

Sem No.	Course Code	Course Name
I	PS 1141	Methodology and perspectives of social sciences
II	PS 1241	Introduction to Political Theory
III	PS 1321 PS 1341	Cyber Politics Indian Constitution
IV	PS 1441 PS 1442	Dynamics of Indian Politics Introduction to comparative Politics
V	PS 1541 PS 1542 PS 1543 PS 1544 PS 1545	Public Administration Ancient and Medieval Political Thought International relations Research Methods in Political Science Human rights in India
VI	PS 1641 PS 1642 PS 1643 PS 1644 PS 1645.1 PS 1656	Modern Political Thoughts State and Society in Kerala Decentralisation and participatory Democracy New Social Movements Globalisation and Indian Political Systems Project/dissertation



7. B.Sc. Mathematics (Subject code 220)

Sem No.	Course Code	Course Name
I	MM 1141 ST 1131 PY1131.1	Methods of Mathematics I Descriptive Statistics and Introduction to Probability Mechanics & properties of matter
II	MM 1221 ST 1231.1 PY1231.1	Foundations of Mathematics Random Variables and Analysis of Bivariate Data Heat and Thermodynamics
III	MM 1341 ST 1331.1 PY1331.1	Algebra and Calculus Probability Distribution and Theory of Estimation Optics, magnetism & electricity
IV	MM 1441 ST 1431.1 ST 1432.1 PY1431	Algebra and Calculus-II Testing of Hypothesis and analysis of variance Statistics Practical Modern Physics & Electronics
V	MM 1541 MM 1542 MM 1543 MM 1544 MM 1545 MM 1551	Real Analysis Complex Analysis Differential Equations Vector Analysis Abstract Algebra Open Course (Business Mathematics)
VI	MM 1641 MM 1642 MM 1643 MM 1644 MM 1645 MM1651.1 MM 1646	Real Analysis Linear Algebra Complex Analysis Abstract Algebra Computer Programming Computer Programming (Pract.) Elective Course (graph theory) Project



8. B.Sc. Physics (Subject code 230)

Sem No.	Course Code	Course Name
I	PY1141 MM1131.1 CH 1131.1	Basic mechanics & Properties of matter Differentiation and Analytic Geometry Principles of chemistry
II	PY1221 MM1231.1 CH 1231.1	Classical Mechanics (Foundation) Integration and Vectors Principles of Chemistry
III	PY1341 MM1331.1 CH 1331.	Thermodynamics & Statistical Physics Theory of Eqs., Differential Eqs. and Theory of Matrices Physical and Inorganic Chemistry I
IV	PY1441 MM1431.1 CH 1431.2 PY 1442 PY1541 PY1542 PY1543	Electrodynamics Complex Analysis, Fourier Series and Transforms Physical and Inorganic Chemistry Practicals Methodology in Physics & Relativistic Mechanics Quantum Mechanics Electronics
V	PY1544 PY1551 PY1641 PY1642 PY1643	Atomic & Molecular Physics Open course- Energy Physics Solid State Physics Nuclear & Particle Physics Classical & Modern Optics
VI	PY1644 PY1661.4 PY 1645 PY 1646 PY 1647	Digital Electronics & Computer Science Elective Course PY1661.4 Nano Science & Technology Practicals-Optics, Electricity and Magnetism Practicals-Electronics & Computer science Project



9. B.Sc. Chemistry (Subject code 235)

Sem No.	Course Code	Course Name
I	CH 1141 MM1131.2 PY1131.2	Inorganic Chemistry Differentiation and Matrices Rotational Dynamics & Properties of Matter
II	CH 1221 MM1231.2 PY1231.2	Methodology and Informatics Integration, Differential Eqs. and Analytic Geometry Thermal Physics
III	CH 1441 MM1331.2 PY 1331.2	Inorganic Chemistry II Theory of Eqs. and Vector Analysis Optics, Magnetism & Electricity
IV	CH 1441 MM1431.2 PY 1431.2	Organic Chemistry Abstract Algebra and Linear Transformations Atomic physics, Quantum mechanics & Electronics
V	CH 1541 CH 1542 CH 1543 CH 1551.3 CH 1544 CH 1545	Physical Chemistry Inorganic Chemistry III Physical chemistry Open Course - Environmental Chemistry Lab II (Inorganic Volumetric Analysis Lab III (Physical chemistry)
VI	CH 1641 CH 1642 CH 1643 CH 1644 CH 164 5CH 1661.1 CH 1646	Organic Chemistry II Organic Chemistry III Physical Chemistry III Lab IV (Organic Chemistry Expts) Lab V (Gravimetry) Supramolecular, nanoparticles Green Chemistry (Elective)



10. B.Sc. Botany (Subject code 245)

Sem No.	Course Code	Course Name
I	BO1141 CH1131.3 ZO1331	Angiosperm Anatomy, Reproductive Botany and Palynology Theoretical Chemistry Animal Diversity I
II	BO1221 CH1231.3 ZO1231	Methodology and Perspectives in Plant Science Inorganic and Bioinorganic Chemistry Animal Diversity II
III	BO1341 CH1331.3 ZO1331	Microbiology, Phycology, Mycology, Lichenology and Plant Pathology Physical and Inorganic Chemistry Functional Zoology
IV	BO 1441 CH1431.3 ZO1431	Bryology, Pteridology, Gymnosperms and Paleobotany Organic Chemistry Applied Zoology
V	BO1541 BO1542 BO1543 BO1544 BO1545 BO1551.3	Angiosperm Morphology, Systematic Botany, Economic, Botany, Ethnobotany and Pharmacognosy Environmental Studies and Phytogeography Cell Biology, Genetics and Evolutionary Biology Core (Practical - 2) VIII (BO1341 and BO1441 BO1545 Core (Practical - 2) VIII (BO1341 and BO1441) Open Course -I- Forestry



VI	BO1641 BO1642	Plant Physiology and Biochemistry Molecular Biology, General Informatics and Bioinformatics
	BO1643	Plant breeding, Horticulture and Research Methodology
	BO1644	Core (Practical -3) XII (BO 1541 and BO1542)
	BO1645	Core (Practical-4) XIII IV (BO1543, BO1641, BO1642,
	BO1651	Open Course II- Biotechnology and Nanobiotechnology
	BO1646	Project, Tour Report, Viva-voce

11. B.Sc. Zoology (Subject code 250)

Sem No.	Course Code	Course Name
I	ZO 1141 CH1131.3 BO 1131	Animal Diversity Theoretical Chemistry Microbiology, Mycology, Lichenology, Bryology, Pterydology, Gymnosperm and Plant Pathology
II	ZO 1241 CH 231.4 BO 1231	Animal Diversity Inorganic and Bio-inorganic Chemistry Biophysics, Biochemistry, Plant Physiology & Environmental Biology
III	ZO 1341C H1331.4 BO 1331	Methodology and Perspective of Zoology Organic and Biophysical Chemistry Micro technique, Angiosperm Anatomy, Reproductive Botany and Biotechnology



IV	ZO 1441 CH1431.4 CH 1432 BO 1431 BO 1432	Cell Biology Organic and Biophysical Chemistry II Chemistry Practicals Systematic Botany, Economic Botany, Ethnobotany, Pharmacognosy and Plant Breeding Practicals Botany Practicals
V	ZO1541 ZO1542 ZO1543 ZO1551.2	Genetics & Biotechnology Immunology & Microbiology Physiology and Biochemistry Human Health & Sex Education
VI	ZO 1641 ZO 1642 ZO 1643 ZO 1644 ZO 1645 ZO 1646 ZO 1647	Practical II General Informatics and Bio-informatics Developmental Biology and Experimental Embryology Ecology, Ethology, Evolution and Zoogeography Practical III Practical IV Project and Field Study



12. B.Com (Subject code 159)

Sem No.	Course Code	Course Name
I	CO1121 CO1141 CO1142 CO1131	Environmental Studies Methodology and Perspectives of Business Education Functional Application of Management Managerial Economics
II	CO1221 CO1241 CO1242 CO1231	Information and Cyber Laws Business Communication and Office Management Financial Accounting Business Regulatory Framework
III	CO1341 CO1342 CO1343 CO1331 CO1361	Entrepreneurship Development Company Administration Advanced Financial Accounting Information Technology in Business Elective - Financial Management
IV	CO1441 CO1442 CO1443 CO1431 CO1461	Capital Market Banking Theory and Practice Corporate Accounting Business Statistics Elective - Project Finance
V	CO1541 CO1542 CO1543 CO1551 CO1561	Fundamentals of Income Tax Cost Accounting Accounting for Specialized Institutions Open Course Financial Markets and Services
VI	CO1641 CO1642 CO1643 CO1651 CO1661 CO1644	Auditing Applied Costing Management Accounting Open Course/ Elective Course Income Tax Law and Accounts Project



M.A./M.Sc./M.Com DEGREE PROGRAMME

1. M.A English

Sem No.	Course Code	Course Name
I	EL 211 EL 212 EL 213 EL 214	Chaucer to the Elizabethan Age Shakespeare The Augustan Age The Romantic Age
II	EL 221 EL 222 EL 223 EL 224	The Victorian Age The 20th century Indian Writing in English Literary Theory 1
III	EL 231 EL 232 EL 233 EL 233	Linguistics & Structure of the English Language Literary Theory 2 European Drama Women's Writing
IV	EL 241 EL 242 EL 243 EL 243 EL 244 EL 245	English Language Teaching Introduction to Cultural Studies European Fiction American Literature Comprehensive Paper Project & Project based Viva Voce



2. M.A Economics

Sem No.	Course Code	Course Name
I	EC 211 EC 212 EC 213 EC 214	Micro economics i Economics of growth and development Indian Economic Policy Quantitative Methods
II	EC 221 EC 222 EC 223 EC 224	Micro Economics II Economics of Social Sector and Environment Indian Economic Policy II (Kerala's Economy) Research Methodology and Econometrics
III	EC 231 EC 232 EC 233 EC 234	Macro Economics I International Economics I Public Economics Agricultural Economics
IV	EC 241 EC 242 EC 243 EC 244	Macro Economics II International Economics II Finance & Capital market Industrial economics Dissertation Viva



3. M.A History

Sem No.	Course Code	Course Name
I	EC 211 EC 212 EC 213 EC 214	Micro economics I Economics of growth and development Indian Economic Policy Quantitative Methods
II	EC 221 EC 222 EC 223 EC 224	Micro Economics II Economics of Social Sector and Environment Indian Economic Policy II (Kerala's Economy) Research Methodology and Econometrics
III	EC 231 EC 232 EC 233 EC 234	Macro Economics I International Economics I Public Economics Agricultural Economics
IV	EC 241 EC 242 EC 243 EC 244	Macro Economics II International Economics II Finance & Capital market Industrial economics Dissertation Viva



4. M.Com

Sem No.	Course Code	Course Name
I	CO2 11	Contemporary Management Concepts and Thoughts
	CO2 12	Management Information System
	CO2 13	Research Methodology
	CO2 14	Planning Development and Administration
	CO2 15	Advanced Corporate Accounting
II	CO2 21	E- Business and Cyber Laws
	CO2 22	Business Ethics and Corporate Governance
	CO2 23	Quantitative Techniques
	CO2 24	International Business
	CO2 25	Strategic Management
III	CO2 21	Income Tax Planning and Management
	CO2 22	Security Analysis and Portfolio Management
	CO2 23	Strategic Financial Management
	CO2 24	Advanced Cost and Management Accounting
IV	CO2 21	Indirect Tax Laws and Practices
	CO2 22	International Finance
	CO2 23	Management Optimization Techniques
	CO2 24	Financial Statements - Interpretation and Reporting



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<http://www.forgottenbooks.com/>
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<http://bookboon.com/>
<http://www.e-booksdirectory.com/>
<http://www.openculture.com/>

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<http://freeclassicaudiobooks.com/>
<http://www.openculture.com/>
<http://www.audiobooksforfree.com/>
<https://librivox.org/>
<http://www.audiobooks.org/>
<http://www.loyalbooks.com/>
<http://www.audiobooks.com/>
<http://www.readingfanatic.com/>
<http://www.librophile.com/>

Blogs

<http://www.bloggeries.com/>
<http://www.blogarama.com/>
<http://www.bloglisting.net/>
<http://www.bloggingfusion.com/>
<http://globeofblogs.com/>
<http://portal.eatonweb.com/>

Podcasts

<http://www.bbc.co.uk/podcasts>
<http://loc.gov/podcasts/>
<http://podcasts.ox.ac.uk/>
<http://www.npr.org/podcasts/>
<http://www.berkeley.edu/multimedia/>



Wikis

<http://educationalwikis.wikispaces.com/>

<http://wikieducator.org/India>

<http://wikieducator.org/>

<http://en.wikibooks.org/>

Videos/Video

Lessons / E-Content for Learning

<http://www.learnerstv.com/>

<http://nptel.ac.in/>

<http://webcast.berkeley.edu/>

<http://epgp.inflibnet.ac.in/>

<http://www.world-lecture-project.org/>

<http://www.co-learn.in/>

<http://cec.nic.in/>

Virtual Labs

<http://www.vlab.co.in/>

<http://aview.in/aview>

Digital Libraries

<http://www.loc.gov/>

<http://www.dli.ernet.in>

<http://library.clark.edu/>

<http://www.loc.gov/education/>



CALENDER 2020**JUNE 2020**

01	Mon			
02	Tue			
03	Wed			
04	Thurs			
05	Fri	World Environmental Day, Ramzan		
06	Sat			
07	Sun			
08	Mon	World Oceans Day		
09	Tue			
10	Wed			
11	Thurs			
12	Fri	Anti- Child Laour Day		
13	Sat			
14	Sun	World Blood Donation Day		
15	Mon			
16	Tue			
17	Wed	World Day to combat Desertification and Drought		
18	Thurs	Father's Day		
19	Fri			
20	Sat	World Refugee Day		
21	Sun	International Day of Yoga, World Music Day		
22	Mon			
23	Tue			
24	Wed			
25	Thurs			
26	Fri	International Day of against Drug Abuse and Illicit Trafficking		
27	Sat			
28	Sun			
29	Mon			
30	Tue	International Asteroid Day		



JULY 2020

01	Wed			
02	Thurs			
03	Fri			
04	Sat			
05	Sun			
06	Mon			
07	Tue			
08	Wed			
09	Thurs			
10	Fri			
11	Sat	World Population Day		
12	Sun			
13	Mon			
14	Tue			
15	Wed			
16	Thurs			
17	Fri			
18	Sat			
19	Sun			
20	Mon	Karkidakavavu		
21	Tue			
22	Wed	National Flag Adoption Day.		
23	Thurs			
24	Fri			
25	Sat			
26	Sun	Kargil Vijay Divas		
27	Mon			
28	Tue	World Hepatitis Day		
29	Wed			
30	Thurs			
31	Fri	Bakrid (Id.Ul.Ad'ha)		



AUGUST 2019

01	Sat			
02	Sun			
03	Mon			
04	Tue			
05	Wed			
06	Thu	Hiroshima and Nagasaki Day		
07	Fri			
08	Sat			
09	Sun	Quit India Day		
10	Mon			
11	Tue			
12	Wed			
13	Thu	Organ Donation Day		
14	Fri			
15	Sat	Independence Day		
16	Sun			
17	Mon	Farmer's Day		
18	Tue			
19	Wed			
20	Thu			
21	Fri			
22	Sat			
23	Sun			
24	Mon			
25	Tue			
26	Wed			
27	Thu			
28	Fri	Ayyankali Jayanthi		
29	Sat	National Sports Day (Muharam)		
30	Sun			
31	Mon	First Onam		



SEPTEMBER 2020

01	Tue	Third Onam		
02	Wed	Fourth Onam (Sree Narayana Guru Jayanthi)		
03	Thurs			
04	Fri			
05	Sat	Teacher's Day, College closes for Onam Holidays		
06	Sun			
07	Mon			
08	Tue			
09	Wed			
10	Thurs	Sreekrishna Jayanthi		
11	Fri			
12	Sat			
13	Sun			
14	Mon			
15	Tue			
16	Wed			
17	Thurs			
18	Fri			
19	Sat			
20	Sun			
21	Mon	Sree Narayana Guru Samadhi Day		
22	Tue			
23	Wed			
24	Thurs	National Service Scheme Day		
25	Fri			
26	Sat			
27	Sun			
28	Mon			
29	Tue	World Heart Day		
30	Wed			



OCTOBER 2020

01	Wed	International Day for Elderly people		
02	Thurs	Gandhi Jayanthi		
03	Fri			
04	Sat	World Animal Day		
05	Sun	World Teacher's Day		
06	Mon			
07	Tue			
08	Wed			
09	Thurs			
10	Fri	World Mental Health Day		
11	Sat	International Girl Child Day		
12	Sun			
13	Mon			
14	Tue			
15	Wed	World White Cane safety Day		
16	Thurs	World Food Day		
17	Fri			
18	Sat			
19	Sun			
20	Mon			
21	Tue			
22	Wed	.		
23	Thurs			
24	Fri	Mahanavami (UN Day)		
25	Sat			
26	Sun	Vijayadashami		
27	Mon			
28	Tue			
29	Wed			
30	Thurs			
31	Fri	NSS Flag Day		



NOVEMBER 2020

01	Sun	Kerala Piravi		
02	Mon			
03	Tue			
04	Wed			
05	Thurs			
06	Fri			
07	Sat	Founder's Day		
08	Sun			
09	Mon			
10	Tue			
11	Wed			
12	Thurs			
13	Fri			
14	Sat	Children's Day, World Diabetes Day Deepavali		
15	Sun			
16	Mon	World Philosophy Day		
17	Tue			
18	Wed			
19	Thurs			
20	Fri			
21	Sat			
22	Sun			
23	Mon			
24	Tue			
25	Wed			
26	Thurs			
27	Fri			
28	Sat			
29	Sun			
30	Mon			



DECEMBER 2020

01	Tue	World AIDS Day		
02	Wed			
03	Thurs			
04	Fri			
05	Sat			
06	Sun			
07	Mon			
08	Tue			
09	Wed			
10	Thurs	Human Rights Day		
11	Fri			
12	Sat			
13	Sun			
14	Mon			
15	Tue			
16	Wed			
17	Thurs			
18	Fri			
19	Sat			
20	Sun			
21	Mon			
22	Tue			
23	Wed	College closes for Christmas vacation		
24	Thurs			
25	Fri	Christmas		
26	Sat			
27	Sun			
28	Mon			
29	Tue			
30	Wed	Sivagiri Pilgrimage begins		
31	Thurs			



CALENDER 2021**JANUARY 2021**

01	Fri	Sivagiri Pilgrimage concludes		
02	Sat	Mannam Jayanthi- Founder's Day		
03	Sun			
04	Mon	College reopens after Christmas vacation		
05	Tue			
06	Wed			
07	Thurs			
08	Fri			
09	Sat			
10	Sun			
11	Mon			
12	Tue	National Youth Day		
13	Wed			
14	Thurs	Makara Sankranthi		
15	Fri	Beemapally Uroos		
16	Sat			
17	Sun			
18	Mon			
19	Tue			
20	Wed			
21	Thurs			
22	Fri			
23	Sat			
24	Sun			
25	Mon			
26	Tue	Republic Day		
27	Wed			
28	Thurs			
29	Fri			
30	Sat	Martyr's Day		
31	Sun			



FEBRUARY 2021

01	Mon			
02	Tue	World Wetlands Day		
03	Wed			
04	Thurs	World Cancer Day		
05	Fri	Internet Safe Day		
06	Sat			
07	Sun			
08	Mon			
09	Tue			
10	Wed			
11	Thurs			
12	Fri			
13	Sat			
14	Sun			
15	Mon			
16	Tue			
17	Wed			
18	Thurs			
19	Fri			
20	Sat			
21	Sun	International Mother language day		
22	Mon			
23	Tue			
24	Wed			
25	Thurs	Mannam Samadhi		
26	Fri			
27	Sat			
28	Sun	National Science Day		



MARCH 2021

01	Mon			
02	Tue			
03	Wed			
04	Thurs			
05	Fri			
06	Sat			
07	Sun			
08	Mon	International Women's Day,		
09	Tue			
10	Wed			
11	Thurs	Mahasivarathri		
12	Fri			
13	Sat			
14	Sun			
15	Mon			
16	Tue			
17	Wed			
18	Thurs			
19	Fri			
20	Sat			
21	Sun	World Poetry Day, International day for Forests		
22	Mon	World Water Day		
23	Tue			
24	Wed			
25	Thurs			
26	Fri			
27	Sat			
28	Sun			
29	Mon			
30	Tue			
31	Wed	College closes for summer holidays		



Application for TC and Conduct Certificate

- 01 Name and local address of the applicant :
- 02 Class/Subject/Batch :
- 03 Period of Study :
- 04 Date of Birth :
- 05 Admission Number :
- 06 Class No :
- 07 Whether he/she was in receipt of any fee
concession or scholarship. :
- If yes, give details :
- 08 Examination appeared through the College
with Year and Reg. No. of the first appearance. :
- 09 Whether all fees and other dues to the
college has been paid? :
- If Yes, note the No. and Date of the
"No Dues Certificate" :
- 10 Reason for applying T.C. :

Signature of the Candidate

- 11 Remarks of the group tutor regarding Conduct
- 12 Recommendation of Head of the Department
- 13 Principal's order



Application for Leave

- 01 Name and local address of the applicant :
- 02 Class/Subject/Batch :
- 03 Class Number :
- 04 Period & date of absence for which
leave is required :
- 05 Reason for leave :
- 06 Whether there is any examination, test
paper or assignment on the day :
- 07 Signature of the parent :
- 08 Tutor's recommendation :

NSS
Academy of Civil Services
(NACS)

Kesavadasapuram, Thiruvananthapuram-4
Phone: 0471-2540200, 987096434



MINI DIRECTORY IMPORTANT PHONE NUMBERS

Sl. No.	Institution	Phone Number
01	NSS Head Office, Perunna, Kottayam.	0481 2422008
02	Vice Chancellor, Kerala University	0471 2306634
03	Pro-Vice Chancellor, Kerala University	0471 2308532
04	Registrar	0471 2305631
05	Controller of Examinations	0471 2305946
06	Director, College Development Council	0471 2306514
07	Public Relation Officer	0471 2305738
08	University Office Enquiry	0471 2305994
09	Director, Dept. of Students Services	0471 2354345
10	NSS Programme Coordinator	0471 2307427
11	University Employment & Guidance Bureau	0471 2304577
12	Finance Officer	0471 2300750
13	Director, Physical Education	0471 2306485
14	Director, Collegiate Education	0471 2303548
15	Deputy Director, Collegiate Education, Kollam	0474 2744378
16	City Police Commissioner	0471 2320579
17	Kerala Police Helpline	0471 3243000
18	Kerala Women s Commission	0471 2302590
19	Kerala State Human Rights Commission	0471 2307263
20	State Disaster Management Authority	0471 2364424
21	Kerala State Higher education Council	0471 2301290
22	Kerala Police	100
23	Police Station-Parassala	0471 2202023
24	Ambulance	108
25	Fire and Rescue Services	101
26	Women Helpline	1091
27	Fingertips	0471 2722722
28	Fingertips-Eranakulam	0484 2803000



MINI DIRECTORY-IMPORTANT PHONE NUMBERS

Sl.No.	Institutions under NSS Management	Phone Number
ARTS & SCIENCE COLLEGES		
01	Mahatma Gandhi College, Trivandrum	0471 2541039
02	NSS College for Women, Trivandrum	0471 2490548
03	VTMNSS College, Dhanuvachapuram	0471 2232240
04	NSS College, Nilamel	0474 2433346
05	MMNSS College, Kottiyam, Kollam	0474 2530522
06	NSS College, Pandalam	0473 4252221
07	NSS College, Cherthala	0478 2813226
08	N.S.S Hindu College, Changanacherry	0481 2420090
09	SVRNSS College, Vazhoor	0481 2456227
10	NSS College, Rajakumari	04868 245370
11	NSS College, Ottappalam	0466 2244382
12	NSS College, Nenmara	0492 3243265
13	NSS College, Manjeri	0483 2766136
14	NSS College, Mattannur	0490 2471747
15	SreeVyasa NSS College, Wadakkancherry	0488 4237249
16	SreeAyyappa College for Women, Nagercoil	04652 230980
UNAIDED COLLEGES		
17	NSSArts College for Women, Perunthanni	0471 2490548 2
18	NSSArts College for Women, Tripunithura	0484 2777697
PROFESSIONAL AND TECHNICAL INSTITUTIONS		
19	NSS Training College, Pandalam	0473 245225
20	NSS Training College, Changanacherry	0481 2420481
21	NSS Training College, Ottappalam	0466 2244359
22	NSS Polytechnic, Pandalam	0473 2459634
23	NSS Engineering College, Palakkad	0491 2555255
24	Athurasramam NSS Homeo Medical College	0481 2430729
25	NSS Co-operative Training College, Kottayam	0481 2582852
26	NSS Law College, Kollam	0474 2530581
27	NSS Academy of Civil Services, TVPM	0471 2540200



TIME TABLE

	I	II	III	IV	V
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					



CALENDAR COMMITTEE 2019-20

Convener	Members
Dr. Sushama Raj R. V. Dept. of Botany	Dr. Vattavila Vijayakumar (Dept. of Zoology)
	Dr. Ambika A. (Dept. of Maths)
	Mr. Ravi Sankar R. S. (Dept. of Poli.Sci.)
	Dr. R. Sreeja Sankar (Dept. of Malayalam)
	Ms. Gayathri Menon (Dept. of English)

