

ACTION TAKEN REPORT - 2015-16

Serial No.	Decisions	Actions initiated
01.	Preparation of a compatible academic calendar for the year.	Instructed the academic committee to prepare a calendar taking into consideration the delay caused in first year admissions. The committee is further instructed to make amends as and when required, and to effectively communicate the same to the departments and students.
02.	Decision to make the campus Plastic free	A campaign was initiated at the directions of the IQAC by the nature club. Bought 100 steel glasses to be used during functions organised in the campus. Use of disposable glasses particularly the plastic disposables was banned through an order. A drive was initiated to encourage the students to bring their lunch in boxes than in disposables.
03.	Call to improve participation in research	The IQAC requested the Principal to reconstitute the Research committee and to instruct it to reach out to the teachers to engage them more in research. The committee was also asked to communicate notifications promptly to the stakeholders to submit proposals without fail.
04.	To improve participation in extracurricular, co-curricular and extension activities.	The IQAC urged the clubs, committees and departments to celebrate special days' and to organize events related to those. The IQAC directed the departments to get into extension activities as much as possible and to promote students' participation to the maximum in all events related to the conduct of such programmes. The programmes were organized extensively this year.
05.	To improve the participation of parents and alumni in the college affairs	As per the directions, the departments have effectively convened PTS' in every semester and the progress of the students was discussed. Alumni, particularly the Department based organizations were made active.
06.	Direction to strengthen the Career Guidance and Placement Cell	Wrote to the cell to conduct more programmes to enable the students to be competitive job- seekers. The cell organized effective courses to equip the students.
07.	Attempts to improve the academic results. The cell resolved to initiate steps to improve status of certain departments where the results are not encouraging	The cell informed the departments and the academic committee to give more emphasis on the academics of the weak students and not to restrict the number of internal examinations to the minimum as suggested by the University. The departments are urged to effectively run remedial mechanisms.

08.	Resolved to award incentives to the achievers	Merit day was organized and the outstanding performers in various spheres have been awarded with certificates and cash incentives. This included: University rank holders, class toppers, achievers in sports, games, NSS, NCC etc. The university champions in Football and Kabaddi were honoured.
09.	Decision to improve participation in University Arts competitions	An extensive drive was carried out by the teaching fraternity and the College union whereby a large number of students participated in the Arts festival.
10.	Resolved to equip the Administrative staff to cope up with the electronic billing and other sophisticated means.	A Crash Course was organized for a week to achieve the goal. The conduct of the course was undertaken by the IQAC.