

ACTION TAKEN REPORT – 2012-13

Serial No.	Decisions	Actions initiated
1.	Conduct of conferences & workshops by obtaining financial assistance from the funding agencies	Intimated the faculty about the calls of funding agencies to conduct seminars/workshops. Instructed the faculty to urge the PG students to take initiatives for seminars
02.	Decision to urge departments to organize invited lectures	Encouraged the departments to arrange invited lectures for creating a better academic exposure. Asked PTA to provide necessary funding and advance funds as and when required.
03.	Improving the availability of reprographic equipments	Initiated steps to purchase printer- cum- scanners and photocopiers for various departments and administrative sections. A new xerox machine to the office and printers to the departments were purchased.
04.	Promoting ICT enabled teaching and more accessibility to the same for students	Urged the faculty to conduct ICT enabled classes for better and efficient curricular transactions. Instructed the teachers to orient the students on the benefits of ICT enabled teaching and learning.
05.	Commence ASAP (additional skill acquisition program)	Took initiatives to implement ASAP in the institution
06.	Broad-base research activities	Members of the Faculty with Ph D were encouraged to pursue research activities on a broad perception, considering the prevailing scientific and socio-economic background of the institution. Awareness on various funding agencies was given to the teachers. Analysis of the research conducted during the year was done qualitatively and quantitatively.
07.	Energise the activities of the clubs	Club activities were effectively coordinated by the IQAC. The club coordinator was asked to monitor the efficacy of various clubs regularly. Enrichment of academic and co curricular activities of the students was set to be the main goal of the clubs.
08.	Enhance classroom facilities	Steps were initiated to make the classrooms better by procuring sufficient pieces of furniture.
09.	Construct ramp for differently abled	Decided construct ramp for the needy for their easy accessibility to the classrooms.
10	Collecting feedbacks from stakeholders	Analysed and prepared a report based on the feedbacks from various stakeholders