

Minutes of the IQAC 2012-13

Meeting held on 5 July 2012

Agenda

- Inclusion and introduction of newly nominated members
- Review of the NAAC reassessment
- Chalking out the Plan of Action for the year 2012-13
- Any other matter

Members Present

Minutes

The chairman of the IQAC Principal Dr.K.Jayakumar informed the meeting that the Cell has been reconstituted with Prof.S. Sheela as the Coordinator. The Coordinator at her introductory remarks pointed out that the role of the IQAC has become ever important and the efficient functioning of the same shall make a difference in the college.

The meeting reviewed the visit of the NAAC PEER team and their suggestions. The meeting had a detailed discussion on the same and unanimously decided to take all possible steps to overcome the deficiencies pointed out by them. It opined that a collective effort of the institution itself can overcome majority of the issues raised. But the development of infrastructure may require assistance from the management and other governmental agencies.

The Plan of Action for the current academic year 2012-13 was drawn as follows

- a. conduct conferences/workshops
- b. organise invited lectures
- c. buy reprographic equipments
- d. enable the faculty and students to access ICT teaching and learning
- e. commence ASAP (additional skill acquisition program)
- f. broad-base research activities
- g. energise the activities of the clubs
- h. enhance classroom facilities
- i. construct ramp for differently-abled

Minutes of the IQAC meeting held on 25 February 2013

Agenda

- Presentation of minutes of the last meeting held on 05.07..2012
- Review of effectiveness of action plan
- Discussion on the meetings held with Faculty & Non-teaching staff
- Chalking out of future plans for the year 2013-14
- Preparation of AQAR
- Any other matter

Members Present

Minutes

- The minutes of the previous meeting were confirmed.
- The meeting expressed satisfaction over the effective execution of the action plan prepared at the beginning of the academic year.
- The conduct of the National seminar by the Political Science department, workshops by English department and Awareness classes by NCC/NSS attracted special mention.
- The Cell assessed the commencement of ASAP, a State sponsored programme, as good initiative.
- The successful procurement of computers and reprographic equipments, at the request of IQAC, by the College authorities was acknowledged.
- Although the Cell expressed satisfaction over the conduct of the extension activities, it opined that the extent of participation could have been improved.
- The meeting also reviewed the interaction with the Faculty and the non-teaching staff. The suggestions of the members of the faculty were highly appreciated. It is resolved to conduct such meetings regularly.
- The introduction of software for the conduct of University Examination was cited as one of the positive outcomes of the interaction with the faculty.
- The effective involvement of the IQAC in the conduct of computer awareness & training programmes to the non-teaching staff was commented.
- Decided to prepare a report on the basis of the feedback from the stakeholders.

Future Plans for the year 2013-14

- Encourage the departments to conduct Seminars on contemporary issues
- Motivate teachers and students to engage in fruitful research activities
- To urge the authority to modernize the classrooms
- To expand the rain harvesting mechanism with special emphasis on improving the scarcity of water in the campus
- To organize class on self employment schemes and subsidies for the students
